

### SUPPLEMENTARY REGULATIONS:

**Note:** Organisers are requested to utilise these regulations and add their information applicable to the even. To assist in the preparation a number of notations are included at the end of this template.

**1. JURISDICTION:**

This event is a .....(i)..... Rally, promoted by the [Insert name of organising club here] and will take place on.....[Enter date(s) here]..... in the .....(ii)..... area. The (iii) Rally is Round ..... of the .....

The Rally will be held under these Supplementary Regulations, the MotorSport NZ National Sporting Code and its Appendices and Schedules particularly Appendix Three, Schedule R being the Standing Regulations for all Rallies and Appendix Two, Schedule A – Driver and Vehicle Safety Requirements.

The MotorSport NZ Permit Number is: (iv)

**2. MAJOR OFFICIALS**

Clerk of the Course	(v)
Assistant Clerks of the Course	
Secretary of Event	
Chief Scrutineer	
Chief Marshal	
Competition Relations Officer(s)	
MotorSport NZ Stewards	
MotorSport NZ Technical Officers	
MotorSport NZ Observer	
Organising Committee -Chairman/Members	
Address and contact phones (fax) for all matters pertaining to the event are as follows:	
.....	
.....	

Additional Officials will be advised in Supplementary Regulations Part Two – Acceptance of Entry

**3. THE EVENT**

**3.1 Venue:** [Specify districts/forests/counties in broad terms. In addition it is advisable to detail the venues of the service parks ].

**3.2 Length:** Comprises of [Specify the stage and touring distances here]..... km of special stages and .....km of touring. A full stage description is appended to these regulations.

**3.3 First Car Starts:** From ..... at .....

**3.4 First Car Finishes:** At (approx) .....pm/am at the final control which is situated at.. [Detail location]

#### 4. ENTRIES

- 4.1 Entries should be made through the MotorSport Online system (<https://online.motorsport.org.nz>). Any entry will not be deemed valid until payment is received.

Alternatively, entries may be submitted manually in 'hard copy' form. All such entries must be made on the correct form, must be complete in all detail, and accompanied by the appropriate fees.

- (1) Faxed entries will be accepted however the Secretary of the Meeting must receive the original of the entry form no later than 3 days after the despatch of the faxed entry.

- (2) Entries should be forwarded to;

Secretary of the Meeting  
P.O. Box .....,  
.....

Organisers reserve the right to refuse any entry in accordance with the prescribed provisions of the National Sporting Code.

- 4.2 **Opening and Closing:** These open with the publication of these regulations and close at ..... [time] on..... [date]  
Entries post marked after the normal closing date but received prior to (vi) ..... on ..... will be subject to the late fee.

#### 4.3 Fees:

- (1) **Competing vehicle;**  
Entry Fee ..... including GST  
Late Entry Fee ..... including GST
- (2) **Service Crew:**  
Registration ..... first crew ..... additional crews.

#### 4.4 Number of Starters:

The organisers reserve the right to abandon the event if less than.(vii) entries are received at normal closing date. The maximum number of starters will be ....  
Any additional entries received will be placed on the reserve list in order of receipt.

#### 4.5 Acceptance of Entry:

These will be notified by ..... [date] together with the seeded start list.

#### 4.6 Competitor Requirements:

- (1) **Knowledge and Understandings:** In submitting the entry competitors (Entrant and Drivers) are deemed to fully understand the MotorSport NZ National Sporting Code and its relevant Appendices and Schedules. Particularly,
- (a) The National Sporting Code articles pertaining to protests and competitors obligations, and  
(b) Appendix Three Schedule R articles pertaining to Stage notes, Pace notes and Reconnaissance.
- (2) **Licence Requirements:** Both the No. 1 and No. 2 drivers shall hold a R Grade(viii) or higher MotorSport NZ issued Competition Licence.

If the Entrant is other than a driver, an Entrants licence in the name of the Entrant is required.

- (3) **New Competitors:** Any driver(s) who have not previously competed in three or more rallies must attend the new competitor special briefing. Details of venue and time will be announced with the acceptance of entry.

**5. ELIGIBLE VEHICLES**

**5.1 Compliance:** All vehicles shall comply with Appendix Two Schedule A and Appendix Three Schedule R of the current MotorSport Manual unless stated otherwise in these supplementary regulations.

**5.2 Classes:** Vehicles will be divided into the following classes: *[Enter details of all proposed classes here]*

**6. DOCUMENTATION AND SCRUTINEERING AUDIT**

Competitors must present themselves at documentation for the checking of licences and documents, issuing of competition numbers and applicable advertising material prior to presenting the car for audit scrutineering and for those cars with forced induction engines, restrictor inspection.

Cars will not be cleared to compete until all of these numbers and advertising requirements are firmly affixed in the appropriate places on the vehicle.

The venue for this will be..... from ..... until.....

Your actual report time to documentation will be advised in your acceptance of entry.

**7. OFFICIALS IDENTIFICATION**

Officials of the event will be identified as detailed below.

- (a) Marshals .....
- (b) Stage Control (Post) Chief .....
- (c) Scrutineers .....
- (d) Other Officials .....

*[Insert here details of bibs, armbands, badges or swingers to be used by officials]*

**8. OFFICIAL BULLETINS**

Official Bulletins may be issued in accordance with the provisions of the National Sporting Code.

**9. OFFICIAL NOTICE BOARDS**

These will be at any of the following venues:

- Outside Secretaries office at Documentation
- Rally Headquarters
- Results venue

**10. RESULTS**

Provisional results will be posted at ..... on.....

**11. STAGE NOTES**

(ix)

The use of Stage Notes will be permitted in accordance with Schedule R Part 1, Article 7.1. For those competitors wishing to purchase the Stage Notes it is essential that they advise of their intention on the box provided on the entry form.

*Information: The stage note system uses an automated computer program to generate a description of the special stage road using sensors fitted to a vehicle driven through each stage.*

*Such notes describe the route in more detail than the Road Book and can be used without reconnaissance. The purchase and use of the stage notes is a direct contract between the competitor and Neil Allport Motorsport with the organiser's involvement being limited to authorising the use and facilitating the preparation and distribution on behalf of Neil Allport Motorsport.*

*There is no obligation on any competitor to purchase these stage notes.*

(x)

The use of Stage Notes is not permitted throughout this Event.

**12. GENERAL (xi)**

**A. Fuel:**

Competitors are reminded to ensure that they are familiar with and abide by the MotorSport NZ Code of Practice – Fuel Handling. This can be found on the MotorSport NZ website – [www.motorsport.org.nz](http://www.motorsport.org.nz)

### **Important notes for users of this Official MotorSport NZ Rally Supplementary Regulation Template**

1. Clubs are required to utilise these regulations and add their information applicable to the event **preferably in a different bold typeface** for ease of reading.
  
2. The following notes relate to items you must insert into the appropriate places within the regulations.
  - (i) Enter the Event status appropriate to your event. Refer Schedule R Article 2.2 (a) for details.
  - (ii) Give a clear indication of the geographically area by county or best-known regional name. e.g. Canterbury region centred on Kaiapoi
  - (iii) Identify here if this rally forms part of any series or championship
  - (iv) You can contact the MotorSport NZ Administration office and reserve a permit number so it can be added in here now.
  - (v) You have the option of entering all officials in either Part One or Part Two of the Supplementary Regulations. At the very least you should name the Organising Committee and Secretary of the Event in Part One
  - (vi) Specify all entry closing times. It is permissible to have a number of closing dates and times provided they are clearly detailed.
  - (vii) Specify your minimum entry number requirements to ensure your event at least breaks even financially and maximum number of entries manageable by the number of officials and within sensible road closure limits.
  - (viii) Insert either R1 or R2 Grade Licence as applicable.
  - (ix) Use the text provided if stage notes are available.

In such cases organisers are reminded of the need to create a box on the entry form for competitors to indicate the desire to purchase such notes.

You will also need to advise as to whether or not reconnaissance will be provided and under what conditions. Part Two of the Supplementary Regulations can be used to provided further detail and actual times etc but Part One must cover at least the broad details.]
  - (x) Use the provided text if stage notes are not available for the Event.
  - (xi) Include under General any information that provides a brief overview on the character of your event and covers such details as;
    - ❖ Where the prize giving and social is to be held.
    - ❖ Any other matters peculiar to your particular event.
    - ❖ Prize list.
    - ❖ Accommodation deals available.