

Race Meeting Schedule of documents and information for inclusion in Officials information packs.

PART A			
List in the boxes below documents and information that will be required for distribution.			
Item No	Item description	Item No	Item description
1	Event Supplementary Regulations Part 1	2	Event Supplementary Regulations Part 2
3	Event programme and / or timing schedule for all days of the meeting which includes scheduled times for all briefings and meetings.	4	Safety Plan for Event
5	Entry list (if applicable)	6	Copy of any other information sent to competitors
7	Official tickets and car pass	8	Details of preferred accommodation venues (if required for overnight accommodation)
9		10	
11	[Add as required]	12	

PART B												
Tick items from Part A above that need to go in the appropriate Officials information pack.												
Official	Item number (from Part A above)											
	1	2	3	4	5	6	7	8	9	10	11	12
Meeting Stewards and Event Director(s) if appointed.	√	√	√	√	√	√	√	√				
Appointed Technical Officers	√	√	√		√		√	√				
Clerk of the Course	√	√	√	√	√	√	√					
Assistant Clerks of the Course	√	√	√				√					
Heads of Departments	√	√	√				√					
Competitor Relations Officer	√	√	√		√	√	√					
[List other Officials]												