

MOTORSPORT NEW ZEALAND CODE OF ETHIC

Updated: 20 July 2023

PREAMBLE

MotorSport New Zealand bears a special responsibility to safeguard the integrity and reputation of motorsport and people involved in motorsport within New Zealand. As such a minimum standard of behaviour is expected so that Members and their families, friends and supporters may enjoy being involved with MotorSport New Zealand and its member clubs. The purpose of this Code of Ethics is to set out the minimum standards expected of members.

MotorSport New Zealand is therefore constantly striving to protect its image and, through it, the image of motorsport from any threat or jeopardy to which it may be exposed as a result of immoral or unethical methods and practices.

This Code is intended for actions that occur outside of 'the field of play' (TFOP). Any incident occurring inside of TFOP i.e. on track shall be handled by the Event Officials through the Judicial process described in the National Sporting Code.

This Code is a non-exhaustive code and the Board may amend it from time to time as new situations arise. Penalties for breaching this Code include warnings, fines, loss of competition points, suspensions, termination of membership and/or such other penalties as the Board may from time to time determine appropriate.

MotorSport New Zealand members, as referred to in the following document cover each of its Members, licence holders, Administration and Management (employees), the officials and delegates appointed by MotorSport New Zealand in any official capacity whatsoever to MotorSport New Zealand events or Advisory commissions as well as the promoters, partners, suppliers and any other MotorSport New Zealand contracting party are subject to the MotorSport New Zealand Code of Ethics along with the MotorSport New Zealand Constitution, By-Laws, National Sporting Code, Appendixes and Regulations and undertake to respect the following rules:

ARTICLE 1 – Dignity

1.1 Safeguarding the dignity of an individual is a fundamental requirement of all MotorSport New Zealand members.

1.2 We must recognise and value the different perspectives and experiences of those involved.

1.3 There shall be no discrimination between participants to MotorSport New Zealand activities on the basis of race, skin colour, gender, sexual orientation, ethnic or social origin, language, religion, philosophical or political opinion, family situation or disability.

1.4 No practice detrimental to the physical or mental integrity of the participants in any MotorSport New Zealand activities will be tolerated.

1.5 In compliance with the MotorSport New Zealand Anti-Doping Regulations (National Sporting Code – Appendix One - Schedule D), all doping practices are strictly prohibited within the framework

of the competitions organised by MotorSport New Zealand and will be overseen by Drug Free Sport NZ.

1.6 All forms of harassment against participants to MotorSport New Zealand activities, be it physical, mental, professional or sexual, are prohibited and will be dealt with as per the applicable section within the National Sporting Code.

1.7 Members, in particular appointed and official Members, are reminded that when speaking or commenting on MotorSport New Zealand matters or about other Members, these may be perceived as to be spoken on behalf of the Sport and therefore be taken as a statement from the Sport. Members are reminded when speaking in a public forum, they should be mindful of what is being discussed and the possible consequences of any statement they may make.

1.8 Members are reminded that MotorSport New Zealand has a Social Media policy and it is expected that this be followed by all Members of MotorSport New Zealand.

ARTICLE 2 – Integrity

Our integrity as individuals, and as an organisation is critical to building the trust and confidence of the public, our colleagues and the motorsport community we support. You must show integrity, loyalty, honesty, professionalism, and impartiality, and be accountable for your decisions and behaviour.

2.1 Corruption and bribery will not be accepted in any form, either directly or indirectly, for any activities and/or Competitions listed on the MotorSport New Zealand Sporting Calendar or any MotorSport New Zealand election process.

2.2 MotorSport New Zealand members can only accept gifts or hospitality within the limits provided for in the following articles. In case of doubt concerning the nature or value of the gift, the CEO should be consulted before acceptance of the gift.

2.2.1 The giving or receipt of gifts by a MotorSport New Zealand member in the fulfilment of their duty for MotorSport New Zealand is allowable if all of the following requirements are met:

- a) the gift is not made with the intention of influence to obtain or retain business or gain a business advantage, or to reward the provision or retention of business or a business advantage, or in explicit or implicit exchange for favours or benefits;
- b) the gift acknowledges MotorSport New Zealand along with the name of the direct receiver;
- c) the gift is given openly, not secretly;
- d) the gift cannot be viewed as excessive, and is only provided as a courtesy, or token of esteem, for example on a festival or at another special time (i.e. Christmas); and
- e) the gift does not include cash or a cash equivalent.

2.2.2 MotorSport New Zealand appreciates that the practice of giving business gifts is commonplace and recommends that a self-test be applied, being is the gift reasonable for the circumstances and have you taken into consideration the intentions behind the gift.

2.2.3 The hospitality shown to MotorSport New Zealand members and the persons accompanying them should also consider the intention behind the hospitality.

2.3 Conflicts of Interests

A conflict of interest is a situation where your personal or professional interests may conflict with our position, obligations, or responsibilities. You must not act in a way that uses your influence, role, knowledge or position to personal advantage or to the advantage of others we are associated with. Sometimes the appearance or perception of such a conflict of interest can be just as damaging as an actual conflict.

2.3.1 MotorSport New Zealand members who hold one of the following roles or responsibilities must submit a “MotorSport New Zealand Disclosure of Interests Form” to the CEO:

- President or Member of the MotorSport New Zealand Board or of the MotorSport New Zealand Judicial and Disciplinary bodies;
- Member of a MotorSport New Zealand Advisory Commission or Department;
- Member of the MotorSport New Zealand Administration;
- Any MotorSport New Zealand contract consultants or promoters;
- Any MotorSport New Zealand Steward, Race Director, Clerk of the Course, Scrutineer or Technical Officer, or Secretary of the event, officiating within the framework of a Competition permitted as a MotorSport New Zealand event.

2.3.2. All MotorSport New Zealand members referred to above, whether or not they have an interest to disclose, must complete this form. Failure to disclose, update such information or provide complete information constitutes a breach of the MotorSport New Zealand Code of Ethics.

2.3.3. The MotorSport New Zealand Conflicts of Interests Register is available at [MotorSport New Zealand Conflicts of Interest Register for Officers of the Sport](#) If needed, any Party can submit any additional details to the CEO.

2.3.4 MotorSport New Zealand members shall endeavour to avoid any conflict of interest and if a conflict arises, they must declare that conflicted at the soonest possible point.

2.3.5 MotorSport New Zealand members may not perform their duties in situations involving an existing or potential conflict of interest. Any such conflict should be immediately disclosed and notified in writing to the organisation for which the MotorSport New Zealand member performs their duties.

2.3.6 When a task is performed by a MotorSport New Zealand member who has, or appears to have, a financial or personal conflict of interest regarding any proposal submitted in a meeting, they must:

- declare this; or
- withdraw from the meeting for that proposal unless expressly invited to remain in order to provide information; or
- not be counted as a voting member for the purpose to determine the quorum for that part of the meeting; or

- withdraw during the vote, unless expressly invited to stay, and have no vote on the matter.
- 2.2.4.a Thus, they may not take part, in particular, in any decision of an individual nature (for instance, voting in favour of the selection of a specific supplier or a specific promoter), if they notably have:
 - a significant interest, financial or otherwise, in the decision, or is likely to be affected by said decision,
 - a business relationship with a person or organisation with a direct interest in the decision, or
 - a close family relationship with someone with a direct interest in the decision.

2.3.7 If an objection is made concerning an existing or potential conflict of interest, it should be reported immediately to the MotorSport New Zealand CEO via email.

2.4 Failure to provide any information requested by MotorSport New Zealand CEO around a conflict of interest shall constitute a breach of the MotorSport New Zealand Code of Ethics.

2.5 MotorSport New Zealand members shall use due care and diligence in fulfilling their mission. They must not act in a manner likely to tarnish the reputation of MotorSport New Zealand.

2.6 MotorSport New Zealand members should not be involved with firms or persons whose activity is inconsistent with the principles set out in MotorSport New Zealand National Sporting Code, Appendixes, Regulations and this Code.

2.7 MotorSport New Zealand members are reminded that any material or knowledge either created and provided to them or developed whilst they are operating in a role as a MotorSport New Zealand member shall only be used for the purposes of a MotorSport New Zealand permitted event.

ARTICLE 3 – Conduct towards governments and private organisations

3.1 MotorSport New Zealand members shall work to maintain harmonious relations with national and local authorities.

3.2 MotorSport New Zealand members are free to play a role in the public life of the regions to which they live in. Within this framework, they must not abusively take advantage of their position within MotorSport New Zealand, engage in any activity or follow any ideology inconsistent with the principles defined in the MotorSport New Zealand National Sporting Code, Appendixes, Regulations or set out in this Code.

3.3 MotorSport New Zealand members shall endeavour to protect the environment on the occasion of any events they organise. They shall endeavour that their environmental standards are consistent with the generally accepted standards for environmental protection.

ARTICLE 4 – Confidentiality

4.1 MotorSport New Zealand members shall also treat as confidential or secret any information, which is not public, communicated to them in the exercise of their duties. Any information or opinion

shall be divulged only in accordance with the principles, directives and objectives of MotorSport New Zealand and its Members.

ARTICLE 5 – Implementation

5.2 MotorSport New Zealand members shall see to it that the principles of this Code are applied and shall notify the CEO of any alleged breach of this Code.

5.2 Any persons implicated shall, upon request, cooperate in any investigation carried out by the CEO and provide it with any information it may request. Failure to cooperate or to provide the requested information shall constitute a breach of the MotorSport New Zealand Code of Ethics.

5.3 The CEO shall identify any breaches of its regulations and shall submit a report to the President of MotorSport New Zealand who may decide to take any further action. A copy of this report shall be submitted to the members for MotorSport New Zealand Board, the complainant and the person implicated for information.

5.4 Each year, the CEO shall submit to the MotorSport New Zealand AGM a report (if required) on the application of this Code, noting any breaches of its rules.

ARTICLE 6 – Changes and Amendments

6.1 Any amendments to the Code of Ethics shall be decided only by the MotorSport New Zealand Board.



Elton Goonan

Chief Executive Officer
MotorSport New Zealand Inc