

Volunteer Officials Advisory Commission Meeting Notes

Location: Via Zoom

Date: 20 February 2024 at 7.00pm

1. ATTENDEES

Amy Pullen	Chairperson
Kim Adams	Commission Member
Lenard Mcleod	Commission Member
Ryan Seabright	Commission Member
Nikki Sim	Commission Member
Mark Mallard	Board Liaison
Morgen Dickson	MSNZ Customer Relationship Administrator
Steve Collier	MSNZ Volunteer Manager
Elton Goonan	MSNZ CEO

2. APOLOGIES

Tina Nichols	Commission Member
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3. MEETING ADMINISTRATION

1.	MSNZ Disclosure of Conflicts of Interest None	Amy
2.	Confirmation of Previous Minutes: Minutes reviewed and are a true reflection of January's meeting	Amy
3.	Matters Arising None	Amy

4. STRATEGIC ISSUES

1.	Requested discussion points from the Board (if applicable) & Board Meeting Update Elton had not provided the details around the board wanting clarification on age of junior official reduction. He is going to go through the minutes from the board meeting and provide the required information.	Mark
2.	Requested discussion points raised by Clubs/Classes (if applicable) None	Steve/Amy
3.	Event Report Reviews There have been a number of events happening with good volunteer participation across all areas of the sport.	

5. OPERATIONAL MATTERS

1.	<p>Volunteer newsletter</p> <p>The CEO has decided to reduce the amount of newsletter being sent out and therefore the Volunteer newsletter will be stopped. We will provide information quarterly into other newsletters and try to maintain a strong online presence. Jordie Peters will be invited to next meeting to discuss how this is best done.</p>	Amy
2.	<p>Conference and AGM – Volunteer Official Commission Workshop</p> <p>Ideas for the next conference were discussed. The theme is participation and as such the conference session will reflect this. It was suggested that succession planning should also be discussed. The session should last an hour but 1.5hrs is available\.</p> <p>Still waiting for information on finances to look at shirts. Elton has confirmed we can take two volunteers to the conference, but now we need to identify the individuals to attend.</p>	Morgen/Amy
3	<p>Volunteer Update – MSRs and Licence Officials</p> <p>The criteria for MSRs still need to be discussed to smooth the onboarding process. MSR will be changing its name to become accreditation.</p>	Morgen
4	<p>Volunteer Survey</p> <p>Detail and supporting stats from the volunteers survey was discussed. Further surveys need to be carried out to improve the data set, however they should be shorter surveys to increase engagements,</p>	
5	<p>Volunteer framework</p> <p>The UK volunteer framework has been sent out to the VOC, the commission members need to look at this more to discuss further.</p>	Steve

6. MEETING CLOSURE

1.	<p>General Business</p> <p>Note taking needs to be shared round the commission. As no one has volunteered a rota will be sent out.</p>	Amy
2.	<p>Confirmation of action points</p> <p>Amy – email Kate regarding shirts for the VOC Elton– provide response about last board submission All – email any further ideas for the conference before the next VOC meeting Morgen – Arrange for Jordie to be at the next VOC meeting</p>	Amy
3.	<p>Next Meeting – 26 March 2024 at 7.00pm</p>	Office/ Amy