PERMIT APPLICATION FORM

|  |  |
| --- | --- |
| Organising Club |  |
| I/we | *(name of organiser)* |
| Address: |  |
|  |  | Post Code: |  |
| Email: |  |
| Ph Mobile:  | ( ) | Ph Home:  | ( ) |
| Ph Work:  | ( ) |  |
| Signed:  |  | Date: |  |
| *HEREBY apply for an Organising Permit for the event described in support of which I/we attach the documents as marked and declare that all particulars relating to the proposed event are correct*. |
| Event Name: |  |
| Location: |  | Venue: |  |
| Event Website |  |
| Event Duration: From ......... / ......... / .......... Time............am/pm  | To......... / ......... / .......... Time...............am/pm |
| Event Entries Close: ......... / ......... / .......... Time............am/pm  | Entry Fee: $.............. Late Entry Fee: $.............. |
| Documentation: From ......... / ......... / .......... Time............am/pm  | To......... / ......... / .......... Time................am/pm  |
| Scrutineering: From ......... / ......... / .......... Time............am/pm  | To......... / ......... / .......... Time................am/pm  |

|  |
| --- |
| Status |
| 🞎 International | 🞎 National | 🞎 National (FP) | 🞎 ClubSport | 🞎 ClubSport (FP) |
| Type |
| 🞎 Race | 🞎 Rally | 🞎 Advanced | 🞎 Basic | 🞎 Special |
| Group |
| 🞎 Premier Championship Race | 🞎 Championship Rally | 🞎 ClubSport Championship | 🞎 Standing Sprint (dual car) | 🞎 Competitor Coaching |
| 🞎 Championship Race | 🞎 Rally | 🞎 Hillclimb Championship | 🞎 Flying Sprint (single car) | 🞎 Standing Sprint  (single car) |
| 🞎 Sanctioned Series Race | 🞎 Clubmans Rally | 🞎 Bent Sprint (single car) | 🞎 Street Sprint | 🞎 Triathlon (group one) |
| 🞎 Endurance Race | 🞎 Tarmac Rally | 🞎 Circuit Sprint (dual car) | 🞎 Triathlon (group two) | 🞎 Solo Drift |
| 🞎 Historic / Classic Race | 🞎 Promotion Rally | 🞎 Circuit Sprint (multi car) | 🞎 Team Drift | 🞎 Motorkhana |
| 🞎 Non-Permanent Circuit Race | 🞎 Historic / Classic Rally | 🞎 Grasstrack Race | 🞎 Drift Battle | 🞎 Modern Regularity Trial |
| 🞎 Permanent Circuit Race | 🞎 Other Rally | 🞎 Hillclimb | 🞎 Autocross | 🞎 Classic Regularity Trial |
| 🞎 Clubmans Race | 🞎 Rally Sprint | 🞎 Rally Cross | 🞎 Circuit Sprint (single car) | 🞎 Sporting Trial |
| 🞎 Street Race | 🞎 Record Attempt | 🞎 Navigational Rally |  |  |

**Vehicle Eligibility- Officials- (Continue on separate page if required)**

|  |  |  |
| --- | --- | --- |
| **Vehicle Class(es)** | **Entry Fee** | **Late Entry Fee** |
|  |  |  |
|  |  |  |
|  |  |  |

**Transponders:**

Are transponders required: Yes / No. Available for rental? Yes / No. Cost: $............

**Officials- (Continue on separate page if required)**

|  |  |  |
| --- | --- | --- |
| **Position** | **Name** | **Licence No.** |
| Clerk of the Course |  |  |
| Chief Scrutineer |  |  |
| Secretary |  |  |
| CRO |  |  |
|  |  |  |

**PLEASE ENSURE YOUR APPLICATION IS COMPLETED CORRECTLY AND SIGNED**

NOTES ON SUBMISSION OF ORGANISING PERMIT APPLICATION

**PERMIT APPLICATIONS**

Refer NSC Appendix 1, Schedule E. Applications for events should be forwarded to the appropriate Permit Issuing Authority directly for approval of regulations, appointment of Stewards and issue of permit.

**DRAFT SUPPLEMENTARY REGULATIONS**

A copy of the Draft Supplementary Regulations for all International Meetings, National Race Meetings, Street Race Meetings, all Rallies and all Championship events (including Races, Rallies, Trials, Hillclimbs and Motorkhanas), should be sent to the Permit Issuing Authority for approval **prior to publication**.

**DURATION OF EVENT**

The duration of event should include date/times of documentation & scrutineering (if separate to the main Event) but does not cover track testing.

**ATTACHMENTS**

1. Please ensure all applicable documents are attached to the application
2. Supplementary regulations are compulsory for all International and National events and all Rallies and must be approved by the Permit Issuing Authority prior to publication.
3. Entry Forms must comply with the National Sporting Code.
4. Plans of race venues and surrounding areas are required in the case of all race venues not previously used or approved by MotorSport New Zealand.
5. Safety Plan must be submitted for all events except car trials.

**FEES AND CHARGES**

Refer Appendix 1, Schedule B of the MotorSport Manual. Invoices will be raised for all fees and charges.

**INSURANCE**

Refer to MotorSport Manual. Public Liability Cover is $10,000,000.

**TIME LIMITS FOR APPLICATIONS**

The following minimum time limits will apply for the lodgement of Permit Applications with the Permit Issuing Authority

|  |  |  |  |
| --- | --- | --- | --- |
| **Permit Status** | **Event Permit** | **Issuing Authority** | **Application and/or****Documentation submission deadline** |
| Sanctioning | Championship / Sanctioned Series Sanctioning Application | MotorSport NZ Office | 60 days prior |
| Other | Refer [Part One, Article 2.1(5)](http://manual.motorsport.org.nz/index.php/knowledgebase/36-1-3-schedule-e/#e1-2.1(5)) | MotorSport NZ Office | 50 days prior |
| International | Race | MotorSport NZ Office | 90 days prior |
|  | Rally | MotorSport NZ Office | 180 days prior |
| National | MSNZ Premier Championship Race or MSNZ Rally Championship Events | MotorSport NZ Office | 50 days prior |
|  | All other Race or Rally Events | Permit Issuing Steward | 50 days prior |
|  | Record Attempt | MotorSport NZ Office | 50 days prior |
|  | Street Race | MotorSport NZ Office | 60 days prior |
| ClubSport | All ClubSport Championships | MotorSport NZ Office | 50 days prior |
|  | Rallysprint | Permit Issuing Steward | 30 days prior |
|  | All other ClubSport Category Advanced and Basic Events | Permit Issuing Steward | 20 days prior |