

MANUAL AMENDMENT

36081

Issue Date: 7 May 2024 | Implementation Date: Immediate

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Manual Amendment 36081

These amendments have been authorised to the text of MotorSport Manual Edition 36.

It is recommended that in addition to retaining a copy of this amendment that all parties modify the actual text in their Manual according to the following:

Amendments to Appendix One, Schedule B – Fees and Charges in Manual 36:

1. Amend Article 1 as stated in the attached Schedule
2. Amend Article 2 as stated in the attached Schedule
3. Amend Article 3 as stated in the attached Schedule.
4. Amend Article 5 as stated in the attached Schedule.
5. Amend Article 10 as stated in the attached Schedule.

Reason:

Application of increased fees and charges applied by MotorSport New Zealand for services.

This amendment is issued for MotorSport New Zealand Inc by the Administration.



Elton Goonan
Chief Executive Officer
MotorSport New Zealand

Schedule B – Fees and Charges

Article 1	Medical Aptitude & Competition Licence Fees
Article 2	Permits, Championship Titles, Records & Calendar, Fees and Bonds
Article 3	Participation Levies
Article 4	Protests and Appeals
Article 5	Technical Services
Article 6	MotorSport Publications
Article 7	Administration Fees
Article 8	Officials – Reimbursement Levels
Article 9	Venue Licences
Article 10	Temporary Venues – Fees and Bonds
Notes	Notes

Note: Amendments will be *visually highlighted* for a duration of 12 months starting from the implementation of each amendment. Textual changes made for grammatical and/or formatting purposes will not be subject to highlighting.

1.	Medical Aptitude/Review & Competition Licence Fees	Up to 30 June 2024	From 1 July 2024
1.1	Medical Aptitude/Review		
	International Grade (INT)	Nil (included in Licence Fee)	Nil (included in Licence Fee)
	C and/or R Grade (applicable if medical review requested)	\$45.00	\$45.00
	M Grade	Nil	Nil
	Foreign Participation Visa (C, R and M Grade only)	\$45.00	\$45.00
1.2	Competition Licence Fees		
	INT A Grade	\$1,400.00	\$1,400.00
	INT B Grade	\$1,200.00	\$1,200.00
	INT C-C Grade	\$975.00	\$975.00
	INT D-C Grade	\$800.00	\$800.00
	INT C-R Grade	\$800.00	\$800.00
	INT D-R Grade	\$575.00	\$575.00
	C Grade (C1) New Application	\$210.00	\$210.00
	R Grade (R1) New Application	\$240.00	\$240.00
	C Grade (C1 or C2) Renewal	\$220.00	\$230.00
	R Grade (R1 or R2) Renewal	\$250.00	\$260.00
	M Grade	\$90.00	\$95.00
	Temporary HC Grade	\$50.00	\$55.00
	Temporary M Grade	\$35.00	\$35.00
	Upgrades (<i>Refer Note 1</i>)		
	Entrants	\$510.00	\$535.00
	Priority Fee (<i>Refer Note 2</i>)		
	INT Land Speed Record – D Grade	\$795.00	\$795.00
	INT Land Speed Record – C Grade	\$820.00	\$820.00
	INT Land Speed Record – B Grade	\$845.00	\$845.00
	INT Land Speed Record – A Grade	\$870.00	\$870.00

	Licence Reprint Fee	\$15.00	\$15.00
	Non-production of Licence on Event (<i>refer Note 3</i>)		
	Foreign Participation Visa / Internal Visa	\$85.00	\$90.00
	Trans-Tasman Visa	\$150.00	\$160.00
	Driving School Licence (per annum)	\$300.00	\$315.00
	Instructors Licence	\$100.00	\$110.00
	Manual Handling Fee (<i>refer Note 2</i>)	\$25.00	\$25.00

2.	Permits, Championship Titles, Records & Calendar, Fees and Bonds (<i>Refer Note 4</i>)	Up to 30 June 2024	From 1 July 2024
2.1	Organising Permit Fees		
	International Events (<i>Refer Note 5</i>)	On Application	On Application
	Race		
	National Race – Foreign Participation	\$900.00	\$940.00
	National Race	\$850.00	\$870.00
	Clubmans Race	\$650.00	\$670.00
	Clubmans Race – Foreign Participation	\$720.00	\$730.00
	Additional Truck fee per event	\$1,300.00	\$1,350.00
	Rally		
	National Rally – Foreign Participation	\$3,200.00	\$3,300.00
	National Rally (<i>Refer Note 6</i>)	\$3,100.00	\$3,200.00
	Clubmans Rally	\$1,550.00	\$1,600.00
	Clubmans Rally – Foreign Participation	\$1,600.00	\$1,650.00
	Rally Testing Days	\$250.00	\$270.00
	Additional Rally days (<i>Refer Note 6</i>)	\$340.00	\$360.00
	ClubSport		
	Advanced Events (Permanent circuit based)	\$290.00	\$300.00
	Advanced Events (All Advanced events non-permanent circuit based)	\$290.00	\$360.00
	Rallysprints	\$350.00	\$360.00

	Dual Rallysprints	\$450.00	\$450.00
	Basic Events	Nil	Nil
	ClubSport with Foreign Participation (Additional Fee per event)	\$215.00	\$225.00
	Other		
	Championship fee (Additional Fee per event)	\$370.00	\$380.00
	Series Accreditation fee – New Series	\$1,750.00	\$1,800.00
	Series Accreditation fee – Renewal	\$425.00	\$450.00
	Multi-permitted events (<i>Refer to Note 17</i>)		
2.2	Title Fees		
	FIA Championship Title	\$4,635.00	\$5,000.00
	Regional International Championship	\$3,865.00	\$4,000.00
	MotorSport NZ Title – includes Accreditation Fee	\$2,835.00	\$3,000.00
2.3	NZ Record Fee		
	Per Vehicle	\$5,995.00	\$6,500.00
2.4	Calendar – Late Entry, Cancellation or Postponement Fee		
	International Event	200% of Permit fee	200% of Permit fee
	National Event (non-championship)	200% of Permit fee	200% of Permit fee
	National Event (Championship)	300% of Permit fee	300% of Permit fee
2.5	Bonds (<i>Refer Note 7</i>)		

3.	Participation Levies (per entry)	Up to 30 June 2024	From 1 July 2024
	International Race Events non-Championship	\$200.00	\$210.00
	National Race Events	\$70.00	\$75.00
	Additional Race Championship Levy (Applicable for all MotorSport NZ Race Championship)	\$210.00	\$220.00
	International Rally Events (Includes Navigator) non-Championship	\$150.00	\$160.00

National Rally Events (Includes Navigator)	\$85.00	\$90.00
Clubmans Rally	\$42.50	\$45.00
Rallysprints	\$35.00	\$40.00
Dual Rallysprints	\$35.00	\$40.00
Rally Test Days	\$35.00	\$40.00
Additional Rally Championship Levy (Applicable to all MotorSport NZ Rally Championships and includes Navigator)	\$210.00	\$220.00
Additional Rally Challenge Levy (Applicable to all MotorSport NZ Rally Championships and includes Navigator)	\$100.00	\$110.00
ClubSport Advanced Events	\$35.00	\$40.00
ClubSport Basic Events	\$13.00	\$13.00
Clubmans Race Events	\$50.00	\$55.00

4	Protests and Appeals	Up to 30 June 2024	From 1 July 2024
4.1	Protest Fees		
	All Events (except ClubSport events)	\$700.00	\$700.00
	ClubSport Events	\$70.00	\$70.00
	Technical Deposit required with eligibility protests (<i>refer Note 8</i>)		
4.2	Appeal Fees		
	To National Court of Appeal	\$3,000.00	\$3,000.00
	To Medical Commission	\$265.00	\$265.00

5.	Technical Services (<i>Refer Note 14</i>)	Up to 30 June 2024	From 1 July 2024
	Physical Logbook (issued for International Events only)	\$65.00	\$70.00
	Digital Logbook	\$0.00	\$0.00
	FIA Technical Passport	\$65.00	\$70.00
	FIA Vehicle Homologation Papers (ex stock)	On Application	On Application

FIA Vehicle Homologation Papers (special request)	On Application	On Application
FIA Vehicle Homologation paper updates registration (per annum)	\$160.00	\$170.00
Safety Structure Homologation application	\$315.00	\$320.00
Safety Structure Homologation Extension	\$175.00	\$180.00
Safety Structure approval for Schedules K and T&C vehicles	\$280.00	\$290.00
Safety Structure Homologation Type Approval (first six vehicles)	\$1,300.00	\$1,350.00
Safety Structure Homologation Type Approval (Each additional vehicle)	\$85.00	\$90.00
Roll Protection Recognition Application	\$170.00	\$180.00
Certificate of Description application for Historic and Classic vehicles <i>Note: Additional time over 120 minutes will be charged as per the Technical Services Fee.</i>	\$350.00	\$350.00
COD Updates	\$120.00	\$125.00
FIA Historic Technical Passport for Historic vehicles	On Application	On Application
MotorSport NZ/LVVTA Authority Card: for original applications and annual renewals	\$90.00	\$95.00
Pre-Frontal Impact Exemption	\$255.00	\$255.00
Left-Hand Drive Vehicle Exemption	\$255.00	\$255.00
Technical Service Inspection	\$200.00	\$210.00
Technical Services Fee (<i>refer Note 15</i>)	\$125.00	\$130.00
Card reprint fee	\$15.00	\$15.00

6. MotorSport Publications
All Publications (<i>refer Note 9</i>)

7. Administration Fees	Up to 30 June 2024	From 1 July 2024
7.1 Application for MotorSport NZ membership as;		
Member Club	\$1,150.00	\$1,150.00
7.2 Member Club Annual Subscription		

	Up to 41 members	Flat fee of \$500.00	Flat fee of \$500.00
	42 members and over	\$12.00 per member	\$12.00 per member

8.	Officials – Reimbursement Levels <i>Note: To be read in conjunction with the MotorSport NZ Travel Policy issued from time to time.</i>	Up to 30 June 2024	From 1 July 2024
8.1	Travel		
	Mileage claimable at cost up to the rate as specified under Inland Revenue Department Tier 1		
	Inter-island travel – Ferry or Air Fares	At cost	At cost
8.2	Accommodation and Meals		
	International Event	At cost	At cost
	All other Events	At cost up to \$200.00 per night maximum	At cost up to \$200.00 per night maximum

9.	Venue Licences	Up to 30 June 2024	From 1 July 2024
9.1	Inspection fees		
	Comprehensive Inspection Fee	\$2,000.00	\$2,000.00
	Regular Inspection Fee	\$1,750.00	\$1,750.00
	Check Inspection Fee	\$1,000.00	\$1,000.00
9.2	Permanent venues		
	International Grade One (Includes proportion of FIA triennial inspection fee and one(1) regular inspection fee)	On Application	On Application
	National Grade Two (Includes one(1) regular inspection fee)	On Application	On Application
9.3	Temporary Venues		
	<i>(Refer also Article 10 Temporary Venues – Fees and Bonds)</i>		
	International Circuit or Track <i>(Refer Note 10)</i>	On Application	On Application
	National Circuit or Track <i>(Refer Note 10)</i>	\$4,000.00	\$4,000.00
	Special Event Circuit, Course or Track requiring Venue licence <i>(Refer Note 10)</i>	\$700.00	\$700.00

10.	Temporary Venues – Fees and Bonds	Up to 30 June 2024	From 1 July 2024
	New International Circuit or Track Application Fee	By application	On Application
	New National Circuit or Track Application Fee	\$700.00	\$730.00
	New International or National Circuit or Track Inspection Deposit (<i>refer Note 11</i>)	\$6,000.00	\$6,200.00
	Performance Bond (<i>refer Note 12</i>)	\$7,500.00	\$7,700.00
	Additional Insurance (<i>refer Note 13</i>)	On Application	On Application
	Application Fee for Special Event Circuit, Course or Track requiring Venue licence (<i>refer also Notes 10 and 13</i>)	\$300.00	\$315.00

NOTES:

1. **Licence Upgrade Fee:** This is the difference between your new licence grade and your current licence. You are required to pay this figure when upgrading any existing current licence. The upgrade fee will be calculated on a pro-rata scale dependent on the expiry date of the upgraded licence.
2. **Priority fee and manual processing charges:** It is the policy of MotorSport NZ to process all applications submitted through the MotorSport Online system within three(3) working days of receipt. Should a quicker service be required a priority fee will be charged, this being 50% of relevant fee in addition to the standard fee. Licence applications not submitted via the MotorSport Online system will incur the additional manual processing charge.
3. Pursuant to Article 48 of the NSC, when a competitor is unable to produce their licence then;
 - (a) if the licence is proved to be valid in the MotorSport Online system, **may have** the penalty in accordance with Appendix One Schedule P will be applied, or
 - (b) if the licence is proved to be invalid in the MotorSport Online system or the Online System cannot be accessed at the Event, the Steward of the Meeting is required to take from the competitor a completed licence application form (including a medical declaration where applicable), plus the applicable fee for the grade required, plus a priority fee of 50% of the applicable fee for the grade required. In cases where the applicant has a current licence the fee will be refunded by MotorSport NZ, less the 50% priority fee.
4. The Board may determine the fees or charges payable for any particular event irrespective of the fees notated.
5. All international events are subject to FIA fees, which are charged to organisations at cost plus a handling fee in addition to any fees or charges assessed by MotorSport NZ. If an organiser anticipates promoting an international event an assessment of these fees should be obtained from MotorSport NZ Inc.

6. The rally permit relates to a rally involving competition within a maximum of two days (48 hours including documentation and audit scrutineering). Any day or part day after this period carries a further permit fee. Remote safety audits, as described in Appendix Two Schedule A, shall be included as part of the duration of any permit issued, however any such audit shall not count towards the maximum time of the permit.
7. The Board at its absolute discretion may require a bond to be placed against payment of fees and/or prize-money and against performance of organisers to meet their obligations.
8. If the protest requires the dismantling and re-assembly of different parts of a car, the protester must pay an additional deposit of:
 - (a) \$500.00 plus GST (or such higher amount as may be determined by the Stewards) if the protest involves a clearly defined part of the car (engine, transmission, steering, braking system, electrical installation, bodywork, etc.), or
 - (b) \$1,000.00 plus GST (or such higher amount as may be determined by the Stewards) if the protest involves more than one defined part of the vehicle, or

Should the protest not be upheld then the reasonable costs of disassembly, inspection and assembly shall be met by the protestor. When these costs are in excess of the deposit, the additional costs are to be borne by the protestor and when there is a lesser cost, a refund may be made.

9. **Publications:** From time to time MotorSport NZ will publish schedules containing information or regulations which may incur a production charge.
10. In addition to the venue licence fee stated MotorSport NZ shall charge the Event organiser the costs of all inspection visits deemed necessary to ensure that the venue is of a standard suitable for a Venue Licence.
11. The Inspection Deposit is taken to offset costs of processing the application and initial inspections (Refer to Appendix One Schedule Y, Part Two Article 4.1(3) for further details), the initial and any subsequent on-site inspections deemed necessary by MotorSport NZ will be charged by MotorSport NZ. The inspection deposit less inspection costs will be refunded when all inspections are completed. Should expenses incurred exceed the inspection deposit the additional cost will remain the care of the organisation making the application.
12. Performance Bonds (which cover Safety and Programme Adherence, Event proceeding, Payment of Sporting Fees, Prizes and all costs directly due to member clubs). The Board of MotorSport NZ may at its sole discretion vary the requirements of the foregoing.
13. MotorSport NZ's insurers reserve the right to assess MotorSport NZ's risk factor for all new and temporary venues.
14. An additional 50% of the original application fee or upgrade fee will be charged when applications under Article 5 (Technical Services) of this Schedule are not completed specifically to the technical requirements of the application.
15. Technical Service Fees will be applied where additional work or manpower is required on behalf of any application beyond normal processing functions or where any technical inspection takes more than one hour in duration.

16. National Race with Clubmans class refer to National Race.
17. When a Member Club takes out more than one National Organising Permit for an event held on the same day at the same location, only the highest National Organising Permit Fee will be charged.
18. In cases where tasks require additional work or resources beyond our normal processing functions, an administration fee will apply. The exact amount of the fee will be determined by the MotorSport NZ office.
19. If a competitor applies for, or renews two (2) competition licences, then the higher competition licence fee out of the two licences will be charged.
20. MotorSport NZ reserve the right to review prices as and when required.