

MANUAL AMENDMENT

36068

Issue Date: 1 September 2023 | Implementation Date: Immediate

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Manual Amendment 36068

These amendments have been authorised to the text of MotorSport Manual Edition 36.

It is recommended that in addition to retaining a copy of this amendment that all parties modify the actual text in their Manual according to the following:

Amendments to Appendix One, Schedule O – Officials in Manual 36:

1. Amend Article 2 as stated in the schedule below.

1. **Item One:**

2. **Designated Officials of a Meeting or Event:**

- 2.1 The Officials required at any International or National Race Permit Meeting or Event, which includes Rounds of either, a MotorSport NZ Championship or Sanctioned Level 1 Accredited Series or any Rally Event (excluding Rallysprints), or any Event that is held on a Temporary Venue (ie. Street Race), shall include (where applicable to the Event) the following who shall hold the appropriate licences, which are listed:

(1)	OFFICIAL	LICENCE
(a)	the Stewards of the Meeting;	Steward (refer note 1)
(b)	the Event Director;	CotC Gold or Steward
(c)	the Race Director;	CotC Gold
(d)	the Assistant Event Director;	CotC Gold or Steward
(e)	the Clerk of the Course;	CotC Gold
(i)	Clubmans Rally;	CotC Silver
(f)	the Assistant Clerks of the Course;	(refer note 2 1)
(g)	the Competitor Relations Officer;	C.R.O. (refer note 3 2)
(h)	the Series Scrutineer;	SCR
(i)	the Chief Scrutineer;	T.O. or SCR.
(j)	the Technical Officers;	T.O.
(k)	the Secretary of the Meeting;	N/A
(l)	the Accident Investigator;	N/A

(m)	the Timekeepers;	N/A
(n)	the Road or Track Observers or Marshals;	N/A
(o)	the Driving Standards Observers;	N/A
(p)	the Flag Marshals;	N/A
(q)	the Judges;	N/A
(r)	the Handicappers;	N/A
(s)	the Medical Officer(s);	N/A
(t)	the Starters;	N/A
(u)	the Track Marshals for Fire and Safety;	N/A
(v)	the Crowd Control Officials;	N/A
(w)	the Pit and Paddock Marshals;	N/A

Notes:

- ~~1.~~ A Safety Officer may be appointed for the first day of a three(3) day Race Meeting if required, provided no competition is held on that day.
- ~~2.~~ **1.** If the Assistant Clerk of the Course is required to conduct hearings then they must hold as a minimum a CotC Silver licence.
- ~~3.~~ **2.** Licence required for MotorSport NZ Championship and Level 1 Accredited Series Race and Rally Events only.

2.2

The Officials required at any other National Permit Meeting or Event, or Rallysprints, shall include (where applicable to the Event) the following who shall hold the appropriate licences, which are listed:

(1)	OFFICIAL	LICENCE
(a)	the Stewards of the Meeting;	Steward (refer note 1)
(b)	the Clerk of the Course;	Minimum of CotC Silver
(c)	the Secretary of the Meeting;	N/A
(d)	the Accident Investigator;	N/A
(e)	the Chief Scrutineer;	T.O. or SCR
(f)	the Timekeepers;	N/A
(g)	the Road or Track Observers or Marshals;	N/A
(h)	the Flag Marshals;	N/A
(i)	the Medical Officer(s);	N/A

(j)	the Starters;	N/A
(k)	the Track Marshals for Fire and Safety;	N/A
(l)	the Pit and Paddock Marshals;	N/A
(2)	And may include:	
(m)	the Assistant Clerk of the Course;	(refer note 2 1)
(n)	the Competitor Relations Officer;	(refer note 4 3)
(o)	the Judges;	N/A
(p)	the Handicappers;	N/A
(q)	the Crowd Control Officials;	N/A

Notes:

4. 3. *It is recommended that a person holding a C.R.O., Steward or CotC licence fill this position.*

2.3

The Officials required at a ClubSport Advanced status Meeting or Event, except Rallysprints, shall include (where applicable to the Event) the following who shall hold the appropriate licences which are listed:

(1) Safety Officer, as required; N/A

- (i) **Rallysprints;** CotC minimum Rally Silver grade
- (ii) **Multi-car Sprints;** CotC minimum Race Silver grade

	OFFICIAL	LICENCE
(a)	the Steward(s) of the Meeting, or;	Steward
(b)	the Clerk of the Course;	CotC Bronze or CotC Silver (refer note 3 4)
(c)	the Secretary of the Meeting;	N/A
(d)	the Accident Investigator;	N/A
(e)	the Scrutineers;	Scrutineer
(f)	the Timekeepers;	N/A
(g)	the Flag Marshals;	N/A
(h)	the First Aid Official(s);	N/A

Notes:

5 4. *For any MotorSport NZ ClubSport status Championship a minimum of a CotC Silver licence is required. For all other Events a Clerk of the Course Bronze licence is required.*

(2) And may include:

- (i) the Competitor Relations Officer;
- (j) the Handicappers;
- (k) the Starters;
- (l) the Track Marshalls for Fire and Safety;
- (m) the Crowd Control Officials;
- (n) the Pit and Paddock Marshalls;

(3) Additionally, Officials at any ClubSport Advanced status Meeting or Event which is a round of a Sanctioned series shall include:

- (a) the Series Coordinator;

(4) Additionally, the Articles of a Sanctioned Series may provide for appointment of the following Officials of the Series:

- (a) the Series Scrutineer;
- (b) the Series Publicity Officer;

2.4

The Officials required at ClubSport Basic Status Meeting or Event shall include (where appropriate to the Event):

- (1)
 - (a) the Steward(s) of the Meeting; *(refer Note 6 5)*
 - (b) The Clerk of the Course; *(refer Note 7 6)*

Notes:

6 5. *The Permit Issuing Steward may appoint a Steward or Safety Officer if considered appropriate.*

7 6. *It is recommended that a person holding a Steward or CotC licence fill this position.*

(2) And may include:

- (c) the Competitor Relations Officer; *(refer note 8 7)*
- (d) the Starters;
- (e) the Crowd Control Officials;
- (f) the Pit and Paddock Marshalls;

Notes:

8 7. *It is recommended that a person holding a CRO, Steward or CotC licence fill this position.*

Reason: *Removal of the allowance of a Safety Officer at Race events. International and National Race events are of such status that a Stewards panel must be appointed and in attendance across the three days.
Incorporation of the new Accredited Series structure.*

This amendment is issued for MotorSport New Zealand Inc by the Administration.



Elton Goonan
Chief Executive Officer
MotorSport New Zealand