

# MANUAL AMENDMENT

## 36057

Issue Date: 1 June 2023 | Implementation Date: 1 August 2023

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### Manual Amendment 36057

*These amendments have been authorised to the text of MotorSport Manual Edition 36.  
It is recommended that in addition to retaining a copy of this amendment that all parties modify the actual text in their Manual according to the following:*

#### Amendments to the National Sporting Code in Manual 36:

1. Amend Appendix One, Schedule B – Fees and Charges as stated in the attached Schedule.

**Item One: Amend Appendix One, Schedule B as stated in the attached Schedule.**

- Article 1.** Medical Aptitude/Review & Competition Licence Fees
- Article 2.** Permits, Championship Titles, Records & Calendar, Fees and Bonds
- Article 3.** Participation Levies (per entry)
- Article 5.** Technical Services
- Article 7.** Administration Fees
- Article 9.** Venue Licences
- Article 10.** Temporary Venues – Fees and Bonds

#### Notes

Please refer to the attached revised Schedule B to familiarise yourself with the changes.

**Reason:** *Application of increased fees and charges applied by MotorSport New Zealand for services.*

This amendment is issued for MotorSport New Zealand Inc by the Administration.



Elton Goonan  
Chief Executive Officer  
MotorSport New Zealand

## Appendix One – Schedule B Fees and Charges

Issue Date: 1 June 2023

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<a href="#">Article 1</a>	Medical Aptitude & Competition Licence Fees
<a href="#">Article 2</a>	Permits, Championship Titles, Records & Calendar, Fees and Bonds
<a href="#">Article 3</a>	Participation Levies
<a href="#">Article 4</a>	Protests and Appeals
<a href="#">Article 5</a>	Technical Services
<a href="#">Article 6</a>	MotorSport Publications
<a href="#">Article 7</a>	Administration Fees
<a href="#">Article 8</a>	Officials – Reimbursement Levels
<a href="#">Article 9</a>	Venue Licences
<a href="#">Article 10</a>	Temporary Venues – Fees and Bonds

### Notes

**Note:** Text changes from the previous issue of this Schedule are **highlighted** such. Text changes for grammatical and/or formatting reasons are not highlighted.

## 1 Medical Aptitude/Review & Competition Licence Fees

### 1.1 Medical Aptitude/Review

International Grade (INT)	Nil (included in Licence Fee)
C and/or R Grade (applicable if medical review requested)	\$45.00
M Grade	Nil
Foreign Participation Visa (C, R and M Grade only)	\$45.00

### 1.2 Competition Licence Fees

INT A Grade, INT B Grade and INT C-C Grade and INT D-C Grade	<del>\$473.00</del> \$800.00
INT C-R Grade and INT D-R Grade	<del>\$510.00</del> \$575.00
C Grade (C1) New Application	<del>\$120.00</del> \$175.00
R Grade (R1) New Application	<del>\$150.00</del> \$200.00
C Grade (C1 or C2)	<del>\$190.00</del> \$220.00
R Grade (R1 or R2)	<del>\$220.00</del> \$250.00
M Grade	<del>\$77.00</del> \$90.00
Temporary HC Grade	\$50.00
Temporary M Grade	\$35.00

Upgrades ( <i>Refer Note 1</i> )	
Entrants	<del>\$463.00</del> \$500.00
Priority Fee ( <i>Refer Note 2</i> )	
INT Land Speed Record – D Grade	\$795.00
INT Land Speed Record – C Grade	\$820.00
INT Land Speed Record – B Grade	\$845.00
INT Land Speed Record – A Grade	\$870.00
Licence Reprint Fee	\$15.00
Non-production of Licence on Event ( <i>refer Note 3</i> )	
Foreign Participation Visa / Internal Visa	\$75.00
Trans-Tasman Visa	\$150.00
Driving School Licence (per annum)	<del>\$273.00</del> \$290.00
Instructors Licence	\$98.00
Manual Handling Fee ( <i>refer Note 2</i> )	<del>\$15.00</del> \$20.00

## 2 Permits, Championship Titles, Records & Calendar, Fees and Bonds (*Refer Note 4*)

### 2.1 Organising Permit Fees

International Events ( <i>Refer Note 5</i> )	On Application
<b>Race</b>	
National Race – Foreign Participation	<del>\$700.00</del> \$720.00
National Race	<del>\$515.00</del> \$660.00
Clubmans Race	<del>\$515.00</del> \$600.00
Clubmans Race – Foreign Participation	<del>\$700.00</del> \$720.00
Additional Truck fee per event	<del>\$1,160.00</del> \$1,300.00
<b>Rally</b>	
National Rally – Foreign Participation	<del>\$2,730.00</del> \$3,200.00
National Rally ( <i>Refer Note 6</i> )	<del>\$2,560.00</del> \$3,000.00
Clubmans Rally	<del>\$1280.00</del> \$1,500.00
Clubmans Rally – Foreign Participation	<del>\$1365.00</del> \$1,620.00
Rally Testing Days	\$221.00
Additional Rally days ( <i>Refer Note 6</i> )	<del>\$310.00</del> \$330.00

<b>ClubSport</b>	
• Advanced Status Events (Permanent circuit based)	<del>\$124.00</del> \$150.00
• Advanced Status Events (All Advanced status events non-permanent circuit based)	<del>\$221.00</del> \$260.00
Rallysprints	<del>\$221.00</del> \$260.00
Dual Rallysprints	<del>\$400.00</del> \$450.00
• Basic Status Events	Nil
ClubSport with Foreign Participation (Additional Fee per event)	\$205.00
<b>Other</b>	
Championship fee (Additional Fee per event)	\$360.00
Series sanctioning accreditation fee – New Series	<del>\$1,545.00</del> \$1,600.00
Series sanctioning accreditation fee – Renewal	<del>\$325.00</del> \$400.00
Multi-permitted events ( <i>Refer to Note 17</i> )	
<b>2.2 Title Fees</b>	
FIA Championship Title	\$4,635.00
Regional International Championship	\$3,865.00
MotorSport NZ Title – includes Accreditation Fee	\$2,835.00
<b>2.3 NZ Record Fee</b>	
Per Vehicle	<del>\$5,665.00</del> \$5,995.00
<b>2.4 Calendar – Late Entry, Cancellation or Postponement Fee</b>	
International Event	200% of Permit fee
National Event (non-championship)	200% of Permit fee
National Event (Championship)	300% of Permit fee
<b>2.5 Bonds (<i>Refer Note 7</i>)</b>	
<b>3 Participation Levies (per entry)</b>	
International Race Events non-Championship	<del>\$100.00</del> \$200.00
National Race Events	<del>\$53.00</del> \$60.00
Additional Race Championship Levy (Applicable for all MotorSport NZ Race Championship)	<del>\$190.00</del> \$200.00
International Rally Events (Includes Navigator) non-Championship	\$150.00
National Rally Events (Includes Navigator)	<del>\$53.00</del> \$60.00
Clubmans Rally	<del>\$26.50</del> \$35.00

Rallysprints	<del>\$27.00</del> \$32.00
Dual Rallysprints	<del>\$27.00</del> \$32.00
Rally Test Days	<del>\$27.00</del> \$32.00
Additional Rally Championship Levy (Applicable to all MotorSport NZ Rally Championships and includes Navigator)	<del>\$190.00</del> \$200.00
Additional Rally Challenge Levy (Applicable to all MotorSport NZ Rally Championships and includes Navigator)	<del>\$80.00</del> \$90.00
ClubSport Advanced Status Events	\$27.00
ClubSport Basic Status Events	\$10.00
Clubmans Race Events	<del>\$30.00</del> \$35.00

## 4 Protests and Appeals

### 4.1 Protest Fees

All Events (except ClubSport events)	\$425.00
ClubSport Events	\$70.00
Technical Deposit required with eligibility protests ( <i>refer <a href="#">Note 8</a></i> )	

### 4.2 Appeal Fees

To National Court of Appeal	\$2,500.00
To Medical Commission	\$265.00

## 5 Technical Services (*Refer [Note 14](#)*)

Logbook	<del>\$35.00</del> \$50.00
FIA Vehicle Homologation Papers (ex stock)	On Application
FIA Vehicle Homologation Papers (special request)	On Application
FIA Vehicle Homologation paper updates registration (per annum)	<del>\$150.00</del> \$160.00
Safety Structure Homologation application	<del>\$250.00</del> \$270.00
Safety Structure Homologation Extension	<del>\$150.00</del> \$170.00
Safety Structure approval for Schedules K and T&C vehicles	<del>\$250.00</del> \$270.00
Safety Structure Homologation Type Approval (first six vehicles)	<del>\$900.00</del> \$1,300.00
Safety Structure Homologation Type Approval (Each additional vehicle)	<del>\$75.00</del> \$85.00
Roll Protection Recognition Application	<del>\$150.00</del> \$170.00
Certificate of Description application for Historic and Classic vehicles	

<ul style="list-style-type: none"> <li>Online Application (standard processing time allowance – 120mins)</li> </ul>	\$150.00
<ul style="list-style-type: none"> <li>Paper Application (standard processing time allowance – 120mins)</li> </ul>	<del>\$250.00</del> \$275.00
Additional time over this will be charged as per the Technical Services Fee below.	
COD Updates	<del>\$67.00</del> \$70.00
Historic Technical Passport for Historic vehicles	On Application
MotorSport NZ/LVVTA Authority Card: for original applications and annual renewals	<del>\$75.00</del> \$85.00
Technical Service Inspection	<del>\$195.00</del> \$200.00
Technical Services Fee ( <a href="#">refer Note 15</a> )	\$125.00
Card reprint fee	\$15.00

## 6 MotorSport Publications

All Publications ([refer Note 9](#))

## 7 Administration Fees

### 7.1 Application for MotorSport NZ membership as;

Member Club	<del>\$120.00</del> \$1,150.00
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### 7.2 Member Club Annual Subscription

For each member of member club:	(per member)
Up to 50 members	\$10.00
51 – 100 members	\$9.50
101 – 150 members	\$9.00
151 – 200 members	\$8.50
201 – 250 members	\$8.00
251 – 300 members	\$7.50
301 and over members	\$7.00

## 8 Officials – Reimbursement Levels

### 8.1 Travel

Mileage claimable at cost up to <del>–\$0.45 per km</del> the rate as specified under Inland Revenue Department Tier 1	\$0.45
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Inter-island travel – Ferry or Air Fares	At cost
<b>8.2 Accommodation and Meals</b>	
International Event	At cost
All other Events	At cost up to \$200.00 per night maximum
<b>9 Venue Licences</b>	
<b>9.1 Inspection fees</b>	
Comprehensive Inspection Fee	\$1,855.00
Regular Inspection Fee	<del>\$1,185.00</del> \$1,395.00
Check Inspection Fee	<del>\$875.00</del> \$950.00
<b>9.2 Permanent venues</b>	
International Grade One (Includes proportion of FIA triennial inspection fee and one(1) regular inspection fee)	On Application
National Grade Two (Includes one(1) regular inspection fee)	On Application
<b>9.3 Temporary Venues</b>	
<i>(Refer also <a href="#">Article 10</a> Temporary Venues – Fees and Bonds)</i>	
International Circuit or Track <i>(Refer <a href="#">Note 10</a>)</i>	On Application
National Circuit or Track <i>(Refer <a href="#">Note 10</a>)</i>	<del>\$3,600.00</del> \$3,750.00
Special Event Circuit, Course or Track requiring Venue licence <i>(Refer <a href="#">Note 10</a>)</i>	<del>\$618.00</del> \$650.00
<b>10 Temporary Venues – Fees and Bonds</b>	
New International Circuit or Track Application Fee	By application
New National Circuit or Track Application Fee	<del>\$515.00</del> \$650.00
New International or National Circuit or Track Inspection Deposit <i>(refer <a href="#">Note 11</a>)</i>	<del>\$5,150.00</del> \$5,500.00
Performance Bond <i>(refer <a href="#">Note 12</a>)</i>	\$7,210.00
Additional Insurance <i>(refer <a href="#">Note 13</a>)</i>	On Application
Application Fee for Special Event Circuit, Course or Track requiring Venue licence <i>(refer also Notes <a href="#">10</a> and <a href="#">13</a>)</i>	\$257.00

## NOTES:

1. **Licence Upgrade Fee:** This is the difference between your new licence grade and your current licence. You are required to pay this figure when upgrading any existing current licence. The upgrade fee will be calculated on a pro-rata scale dependent on the expiry date of the upgraded licence.
2. **Priority fee and manual processing charges:** It is the policy of MotorSport NZ to process all applications submitted through the MotorSport Online system within three(3) working days of receipt. Should a quicker service be required a priority fee will be charged, this being 50% of relevant fee in addition to the standard fee. Licence applications not submitted via the MotorSport Online system will incur the additional manual processing charge.
3. Pursuant to Article 48 of the NSC, when a competitor is unable to produce his/her their licence then;
  - if the licence is proved to be valid in the MotorSport Online system, the penalty in accordance with Appendix One Schedule P will be applied, or
  - if the licence is proved to be invalid in the MotorSport Online system or the Online System cannot be accessed at the Event, the Steward of the Meeting is required to take from the competitor a completed licence application form (including a medical declaration where applicable), plus the applicable fee for the grade required, plus a priority fee of 50% of the applicable fee for the grade required. In cases where the applicant has a current licence the fee will be refunded by MotorSport NZ, less the 50% priority fee.
4. The Board may determine the fees or charges payable for any particular event irrespective of the fees notated.
5. All international events are subject to FIA fees, which are charged to organisations at cost plus a handling fee in addition to any fees or charges assessed by MotorSport NZ. If an organiser anticipates promoting an international event an assessment of these fees should be obtained from MotorSport NZ Inc.
6. The rally permit relates to a rally involving competition within a maximum of two days (48 hours including documentation and audit scrutineering). Any day or part day after this period carries a further permit fee. Remote safety audits, as described in Appendix Two Schedule A, shall be included as part of the duration of any permit issued, however any such audit shall not count towards the maximum time of the permit.
7. The Board at its absolute discretion may require a bond to be placed against payment of fees and/or prize-money and against performance of organisers to meet their obligations.
8. If the protest requires the dismantling and re-assembly of different parts of a car, the protester must pay an additional deposit of:
  - (a) \$500.00 plus GST (or such higher amount as may be determined by the Stewards) if the protest involves a clearly defined part of the car (engine, transmission, steering, braking system, electrical installation, bodywork, etc.), or
  - (b) \$1000.00 plus GST (or such higher amount as may be determined by the Stewards) if the protest involves more than one defined part of the vehicle, or



Should the protest not be upheld then the reasonable costs of disassembly, inspection and assembly shall be met by the protestor. When these costs are in excess of the deposit, the additional costs are to be borne by the protestor and when there is a lesser cost, a refund may be made.

9. **Publications:** From time to time MotorSport NZ will publish schedules containing information or regulations which may incur a production charge.
10. In addition to the venue licence fee stated MotorSport NZ shall charge the Event organiser the costs of all inspection visits deemed necessary to ensure that the venue is of a standard suitable for a Venue Licence.
11. The Inspection Deposit is taken to offset costs of processing the application and initial inspections (Refer to Appendix One Schedule Y, Part Two Article 4.1(3) for further details), the initial and any subsequent on-site inspections deemed necessary by MotorSport NZ will be charged by MotorSport NZ. The inspection deposit less inspection costs will be refunded when all inspections are completed. Should expenses incurred exceed the inspection deposit the additional cost will remain the care of the organisation making the application.
12. Performance Bonds (which cover Safety and Programme Adherence, Event proceeding, Payment of Sporting Fees, Prizes and all costs directly due to member clubs). The Board of MotorSport NZ may at its sole discretion vary the requirements of the foregoing.
13. MotorSport NZ's insurers reserve the right to assess MotorSport NZ's risk factor for all new and temporary venues.
14. An additional 50% of the original application fee or upgrade fee will be charged when applications under Article 5 (Technical Services) of this Schedule are not completed specifically to the technical requirements of the application.
15. Technical Service Fees will be applied where additional work or manpower is required on behalf of any application beyond normal processing functions or where any technical inspection takes more than one hour in duration.
16. National Race with Clubmans class refer to National Race. ~~Clubmans permit fee for Clubmans Class only.~~
17. When a Member Club takes out more than one National Organising Permit for an event held on the same day at the same location, only the highest National Organising Permit Fee will be charged.
18. In cases where the MotorSport NZ office is required to undertake additional work or provide additional resources beyond normal processing functions, an administration fee will apply. The exact amount of the fee will be determined and notified by the MotorSport NZ office to the applicant prior to any work commencing.
19. If a competitor applies for, or renews two (2) competition licences, then only the higher competition licence fee out of the two licences will be charged.