

NOTICE OF 78TH ANNUAL GENERAL MEETING – PART 1

Please note: This Notice is labelled “Part 1”. Due to changes in event formats some details are still being finalised and whilst we hoped to have everything locked in before this notice was published, we were unable to do so. Part 2 of this notice will be issued in January 2025 once these final details are confirmed.

Notice is hereby given by the Board of MotorSport New Zealand Inc to all members of MotorSport New Zealand Inc under [Constitution](#) (Rule 12.1) that the 78th Annual General Meeting of MotorSport New Zealand Inc will be held at:

Aotea Centre, 50 Mayoral Drive, Auckland CBD

This is as per the guidelines set out in the MotorSport New Zealand Inc [Constitution](#) and [By-Laws](#). This event will combine the annual MotorSport New Zealand Conference and Annual General Meeting. A proposed timetable will be circulated early in 2025.

PROPOSED EVENT TIMETABLE:

Friday 23 May 2025			Saturday 24 May 2025		
9:00am	5:00pm	Conference	9:00am	1:00pm	78 th Annual General Meeting
			6:30 pm	Late	2025 Awards Evening

IMPORTANT DATES

Please follow the guidelines when completing the online forms and ensure they are submitted before the deadlines specified below. The following table has been included to provide Members along with their delegates and observers with a helpful timeline to assist in the returning of the required forms on time.

Item	Responsible	Due Dates no later than (4.00pm)
<i>Remits to alter the Constitution Honour Award Nominations</i>	<i>Member Club</i>	Thu 13 Feb 2025 (100 days)
Nominations for Premier Trophies	Member Club	Mon 24 March 2025 (61 days)
Registration Form (TBC) Nomination Form Remit Form and Discussion Items	Member Club	Fri 4 Apr 2025 (50 days)
Nomination Acceptance Form including Profile	Nominee	Fri 4 Apr 2025 (50 days)
Accommodation bookings (TBC)	Guest	TBC - Direct to Hotel
Remits to alter the Constitution- Distribution	MotorSport New Zealand	Thu 24 April 2025 (30 days)
Agenda sent to Board & Members	MotorSport New Zealand	Tue 29 Apr 2025 (25 days)
Additional Dinner tickets	Member Club / Guest	TBC

If you have a topic that you feel MotorSport New Zealand should discuss either on Friday or Saturday, please complete the [Discussion Items](#) form so that the topic or subject can be considered for inclusion in the seminars.

EVENT DETAILS:

Whilst final details are still being worked through, there are some changes to Friday's Conference in particular that you should note.

Friday 24th May 2024 (all day):

Friday's Conference will see more targeted seminars that balance both discussion and information with attendees. Advisory Commissions will no longer hold individual seminars themselves, instead Commission Chairs will provide representation across the range of seminars taking place.

Friday's Conference will also be open to Clubs, Competitors, Volunteers and Officials to attend to provide input and engage in seminars. (There will be a modest fee for all attendees to cover costs).

'Service Park' will remain at the end of the day. This is a great opportunity for you to network and catch up with other passionate people whilst enjoying a drink.

Saturday 24th May 2025 (Morning):

Saturday morning will return to being restricted to Member Clubs and invited guests only. A finance seminar and the 78th Annual General Meeting will take place in the morning, with the aim for formalities to be concluded by lunch time.

Saturday 24th May 2025 from 6:30pm – 2025 Awards Evening:

The 2025 Awards Evening will take place at the same venue as the Conference and AGM and will follow a similar format to previous years.

Registrations:

Registrations will open in January 2025, and a link will be provided.

Accommodation:

MotorSport New Zealand is finalising preferential room rates with accommodation provider close to the event venue. These details will be circulated with registration information in January 2025.

NOMINATIONS AND ELECTIONS

Clubs are advised to refer to Rule 14 of the MotorSport New Zealand Inc [Constitution](#) available from the MotorSport New Zealand website for any initial questions around the rules for nomination.

When making election nominations, we recommend that Member Clubs:

- (a) Firstly, seek confirmation verbally from the person your Member Club seeks to nominate, that they will accept a nomination for the election; then,
- (b) Submit your Member Club's completed [Nomination of Election Candidate](#) as per Rule 14.2 of the Constitution.
- (c) Forward that person (or get them to contact MotorSport New Zealand) the link to the [Acceptance of Election Candidate Nomination](#) form for them to complete advising them to submit this prior to the closing date stated in the table above. Please sure that they are aware that they will be required to have two Member Clubs nominating them for the election. This may be something your Member Club may need to assist them with by way of introduction to another Member Club

Please note that no nominations can be accepted by MotorSport New Zealand until:

- A corresponding [Acceptance of Election Candidate Nomination](#) is received from the Candidate; And
- The nomination is supported by two Member Clubs.

Both Member Club Nomination of Election Candidate and the Nominee's Acceptance of Nomination must be received by the MotorSport New Zealand Office by 4.00pm 4th April 2025 or will not be accepted for the 2025 Election.

At the 78th Annual General Meeting, the following positions are open for election:

Board Positions:		
Board Member	One position available	Mark Mallard has completed his first consecutive term of office and is eligible for re-election.
Daniel Gaunt and Scott O'Donnell stay on as Elected Members. James Dicey and Ron Mackersey stay on as Appointed Members.		
Advisory Commissions Positions		
ClubSport	Two positions available	Glenn Howden and Paul Walbran have both completed their first term of office and are both eligible for re-election.
<i>Helen Cameron and James Storey stay on as Elected Members.</i>		
Historic	Two positions available	Leon Hallett has completed his first term of office and is eligible for re-election. Richard Hainsworth, who filled this position from Wayne Perkins, is eligible for re-election.
<i>Bruce Dyer and Tim Hill stay on as Elected Members.</i>		
Race	Two positions available	Nathan Pilcher, who filled this position from Adam Simmons, is eligible for re-election. Jeff Braid has completed his second term and is eligible for re-election.
<i>Richard Kelly and Blair Thorpe stay on as Elected Members. Additional Member, Howard Atwill - Circuit Operators Representative, stays on.</i>		
Rally	Two positions available	Brian Budd has completed his first term of office and is eligible for re-election. Dave Robb, who filled this position from Chris Ramsey, is eligible for re-election.
<i>Craig Jessop and Tony McConachy stay on as Elected Members. Additional Member, Steve Foster - NZRC Representative, stays on.</i>		

Please note: The [Constitution](#) allows these persons to accept nominations for a further term in any vacant position unless they have served three consecutive terms. Elections will be conducted by the process detailed in Rule 14 of the [Constitution](#).

REMITs

Only remits concerning the [Constitution](#) and/or [National Sporting Code](#) excluding the Appendices, will be considered at the Annual General Meeting.

All such remits must state the [Constitution](#) Rule Number or [National Sporting Code](#) Article number. If none are appropriate, please state "General" and an explanation of the remit along with the reason behind it. Please remember – the more detail the better it will be understood by the other Member Clubs.

Constitutional Remits

In accordance with Rule 12.3 of the [Constitution](#), remits concerning alterations to the [Constitution](#), **must be received by the MotorSport New Zealand Office by 4.00pm 13 February 2025** or will not be accepted for the 2024 Agenda.

All other Remits

Remits concerning the [National Sporting Code](#) excluding the Appendices, must be received by the MotorSport New Zealand Office no later than **4.00pm 4th April 2025**.

Other Remits must be received by the MotorSport New Zealand Office by **4.00pm 4th April 2025** or will not be accepted for the 2024 Agenda.

DISCUSSION ITEMS

All discussion items submitted must clearly explain the reason for it being raised as a discussion item. This includes listing your Member Club's reasoning / explanation to enable other Member Clubs to adequately understand your reasoning. This will assist greatly in the progression and possible acceptance or otherwise of your discussion item.

Any discussion items received after the specified time and date may not be included in the agenda.

Discussion items must be received by the MotorSport New Zealand Office by **4.00pm 4th April 2025** or will not be accepted for the 2025 Agenda.

APPENDICES CHANGES

Any items or proposed changes concerning the Appendices to the [National Sporting Code](#) (such as Schedule R - Rallies) do not get considered at the Annual General Meeting.

These items or proposed changes can be raised at any time throughout the year with the MotorSport New Zealand Office directly who then will ensure it is considered by the appropriate Advisory Commissions.

All Remits and Discussion Items are to be submitted online using the online form [Remits and Discussion Items](#).

ONLY ONE REMIT AND/OR DISCUSSION ITEM PER SUBMISSION PLEASE

2025 MOTORSPORT NEW ZEALAND AWARDS EVENING

The 2025 MotorSport New Zealand Awards Evening will be held on Saturday 24 May 2025 at:

Aotea Centre, 50 Mayoral Drive, Auckland CBD

The evening will commence with pre-dinner beverages and the formal proceedings will begin at 7.00pm.

Tickets prices will be confirmed in January 2025. Tables of ten will have guaranteed group seating, but groups of less than 10 people will be seated at mixed tables. The Annual Awards Function is the most prestigious event of the motorsport year and as such the dress code for the event is black tie.

MOTORSPORT NEW ZEALAND AWARD NOMINATIONS

Officials and Member Clubs are asked to bring to the attention of the judging panel, nominations for the following awards. Awards criteria is detailed on the following pages.

HONOUR AWARDS

Volunteer of the Year
Club of the Year
Ron Frost Award
Distinguished Service Award
Award of Merit
Citation Award
Certificate of Outstanding Achievement
Membership of Honour
Special Award
MotorSport Wall of Fame

PREMIER TROPHIES

Jim Clark Memorial Trophy
Rally Founders Trophy
Steel Memorial Trophy
Lupp Trophy

The criteria for each award is outlined on the following pages.

These Awards are not awarded annually by right. It could well be that no outstanding achiever is evident from the nominations received; however, cases like this are in the minority.

Nominations are to be submitted online using the online form: [Award Nominations](#).

Notes:

- A current member of the Board will only be considered for an award in exceptional circumstances.

- Current employees of MotorSport New Zealand are ineligible for an award.
- The Honour awards are printed and framed citations, not trophies.

Award nominations are to be received no later than 4.00pm 13 Feb 2025 (Honour Awards) and 4.00pm 24 March 2025 (Premier Trophies)

Please note nominations received after these dates will not be accepted.

ALL NOMINATIONS ARE CONFIDENTIAL

Honour Awards

VOLUNTEER OF THE YEAR AWARD

To be awarded in recognition of a volunteer who has given outstanding service to the Sport in New Zealand.

CLUB OF THE YEAR AWARD

To be awarded to a Club that has made a positive impact on motorsport in their region. They must demonstrate that they have:

- A planned approach that has been executed to retain and grow membership by providing development opportunities for all ages and genders.
- Evidence of an outstanding contribution to the growth, success, enjoyment or profile of the sport in their region.
- Clear demonstration of effective utilisation of MotorSport New Zealand's values and programmes.
- Is a Club that gets involved for the greater good of the sport, not only necessarily to benefit themselves.
- Promotes inclusion, diversity and community spirit.
- Have a clear and evident understanding of health and safety practices in motorsport.
- Show they have looked at innovative ways to support their club through sport delivery, memberships, sponsorships, community and the like.
- Is driven to improve motorsport in New Zealand.
- The Club must be affiliated with MotorSport New Zealand.

RON FROST AWARD

To recognise the actions of an individual who either through vision or commitment or a special set of circumstances, have brought credit to the sport and themselves. This honour was established to reward those persons who have been instrumental in the creation of enduring Motorsport events, teams or facilities at a very high level. Such events are likely to be;

- International in scope
- Enduring over a period of several years
- Have significant public and media profile
- In some cases these will be 'new' events that haven't existed previously and have relied on the entrepreneurial flair of their creator.

DISTINGUISHED SERVICE AWARD

To recognise service and personal contribution of time and effort to motorsport at large. Recipients will have distinguished service for across a large period of time at a level beyond the confines of just their club. Examples include;

- Distinguished Service as an Advisory Commission member.
- Distinguished Service as a Volunteer or Official at a National or International level.
- Other long-standing commitment to the sport at a high level – beyond the confines of their own club.

AWARD OF MERIT

In 1965 the Motorsport Association of New Zealand inaugurated the Award of Merit to be awarded to persons who have given meritorious service to the sport in New Zealand.

CITATION AWARD

This award was inaugurated in 1979 to honour those persons, who not being a member of the Motorsport movement had, in the opinion of the MotorSport New Zealand Board, given exemplary service to the sport outside their employment and association with it.

CERTIFICATE OF OUTSTANDING ACHIEVEMENT

Awarded by the Board of MotorSport New Zealand in recognition of "outstanding achievement" as and when circumstances demand. Nominations for the award are usually generated by Member Clubs and referred on to the Board for final consideration.

MEMBERSHIP OF HONOUR

An award to recognise longstanding and exemplary contribution to the sport from the corporate sector of the community.

SPECIAL AWARD

MotorSport New Zealand with this Special Award recognises a pivotal role in the contribution to the Sport.

MOTORSPORT WALL OF FAME

The Motorsport Wall of Fame was established in 1994 and located at the MotorSport New Zealand Office as a permanent reminder of the achievements of past and present members who, through their endeavours, have been instrumental in bringing motorsport achievements to the world at large.

PREMIER AWARDS

JIM CLARK TROPHY

The Jim Clark trophy is in memory of the sportsmanship, personality and achievements that Jim Clark showed with all his fellow competitors.

- be a New Zealand racing driver,
- have competed in a race event at National level or higher in New Zealand during the recent race season,
- have performed in the "Jim Clark" style.

RALLY FOUNDERS TROPHY

This trophy is awarded to the New Zealand Rally Driver who is regarded to be the most worthy of recognition during the recent rally season on the basis of:

- performance nationally and/or internationally,
- attitude to the sport and others,
- sportsmanship,
- displays the qualities of a good sporting ambassador.

STEEL MEMORIAL TROPHY

This trophy, inaugurated in 1983, is presented annually to the junior (under 21 years) driver who:

- competes at national and/or international level racing,
- who displays dedication, skill and a level of professionalism in their ambition to progress to the upper echelons of the sport,
- Nominees shall also display a sportsmanlike attitude to all competitors and officials.

LUPP TROPHY

The Lupp Trophy as a permanent reminder of the enormous contribution made to New Zealand motorsport by both Percy and Sybil Lupp.

- exceptional levels of sportsmanship
- attention to vehicle presentation in a vehicle which is at least 25 years old
- who embodies the very spirit and values associated with Historic competition
- competed during the recent season

Please also provide the vehicle used, year of vehicle, events the competitor and vehicle participated in during the recent season and the reason for nomination. A photo of the vehicle also needs to be provided (a JPEG file is recommended).