

NOTICE OF 77TH ANNUAL GENERAL MEETING

Notice is hereby given by the Board of MotorSport New Zealand Inc to all members of MotorSport New Zealand Inc under [Constitution](#) (Rule 12.1) that the 77th Annual General Meeting of MotorSport New Zealand Inc will be held at:

Te Pae Christchurch Convention Centre, 188 Oxford Terrace, Christchurch Central City

This is as per the guidelines set out in the MotorSport New Zealand Inc [Constitution](#) and [By-Laws](#). This event will combine the annual MotorSport New Zealand Conference and Annual General Meeting and is proposed to be run as laid out in the draft Event Timetable as displayed below.

PROPOSED EVENT TIMETABLE:

Friday 24 May 2024			Saturday 25 May 2024		
8.00 am		Registration desk opens	8.30 am		Registration desk opens
8.45 am	9.00 am	Introduction	8.30 am	9.00 am	Rally NZ Ltd AGM (Stakeholders Only)
9.00 am	12.35 pm	Seminars	9.00 am	12.40 pm	Seminars
12.40 pm	1.25 pm	Lunch Break	12.45 pm	1.30 pm	Lunch Break
1.30 pm	5.00 pm	Seminars	1.30 pm	3.30 pm	77 th MotorSport New Zealand AGM
5.00 pm	6.00 pm	Service Park			
			7.00 pm	Late	77 th Annual Awards Function

The final timetable will be published in early 2024 and a separate form will be distributed to those attending so they may select which seminars to attend.

IMPORTANT DATES

Please follow the guidelines when completing the online forms and ensure they are submitted before the deadlines specified below. The following table has been included to provide Members along with their delegates and observers with a helpful timeline to assist in the returning of the required forms on time.

Item	Responsible	Due Dates no later than (4.00pm)
Remits to alter the Constitution Honour Award Nominations	Member Club	15 Feb 2024 (100 days)
Nominations for Premier Trophies Commission Workshop Discussion Items	Member Club	25 March 2024 (61 days)
Registration Form Nomination Form Remit Form and Discussion Items	Member Club	1 Apr 2024 (50 days)
Nomination Acceptance Form including Profile	Nominee	1 Apr 2024 (50 days)
Accommodation bookings	Guest	Direct to Hotel
Remits to alter the Constitution	MotorSport New Zealand	25 April 2024 (30 days)
Agenda sent to Board & Members	MotorSport New Zealand	1 May 2024 (25 days)
Additional Dinner tickets	Member Club / Guest	1 May 2024 (25 days)

If you have a topic that you feel the relevant Advisory Commission, Department or MotorSport New Zealand should discuss either on Friday or Saturday(AM), please complete the [Discussion Items](#) form so that the topic or subject can be considered for inclusion in the seminars.

EVENT DETAILS

Growth and Participation -Sustaining Motorsport

As a sport, whilst we know that there is a key focus on supporting Member Clubs on the retention of existing participants, we also need to focus on the fostering, expansion, and engagement of new participants to ensure the long-term viability of the sport.

This year, the aim is for attendees and Advisory Commissions to discuss possible outcomes to develop strategies and initiatives for grassroots programs. The weekend's discussion aims to underscore the coordinated relationship between growth and sustainability, along with an understanding and awareness of our environment, and the responsibility for the correct management of it.

The overarching outcome for the weekend should be to provide input on the direction of the roadmap for MotorSport New Zealand to thrive and be sustainable.

Friday 24th May 2024 (all day):

These seminars will include interactive presentations from each of the Advisory Commissions along with the MotorSport New Zealand Office. These seminars are aimed at all levels of Club Members and are a good way to upskill Club Members who are involved in the running of the club and get their input.

Friday's registration also grants entry to the 'Service Park' at the end of the day. This is a great opportunity for you to network and catch up with the other Member Clubs along with MotorSport New Zealand Staff, Board and Commission Members whilst enjoying a drink.

Saturday 25th May 2024 (AM):

Saturday morning will include a number of group seminars that will cover topics specific to a Members Club's involvement with MotorSport New Zealand and would be best suited for those Club Members who are also attending Saturday afternoon's Annual General Meeting and are involved in the running of the Club.

Saturday 25th May 2024 from 1.30pm - Annual General Meeting:

In accordance with Rule 12.17 of the [Constitution](#), Member Clubs are permitted to nominate one (1) Delegate and a maximum of two (2) Observers to attend the Annual General Meeting.

Registrations: Please submit your details using the online [Registration Form](#).

Event Fees (per person) including GST:

- \$195.00 – Saturday's Seminars & Annual General Meeting only
- \$295.00 – Two-Day Conference (Friday and, Saturday's Seminars & Annual General Meeting)
- \$395.00 – Saturday Seminars & Annual General Meeting and Awards Function
- \$450.00 – Two-Day Conference (Friday and Saturday's Seminars) & Annual General Meeting and Awards Function
- \$240.00 – Awards Function only

These event fees cover venue hire, administration costs and catering. A late fee of 60% of the chosen option (per person) will apply to all registrations received after **4.00pm 1st May 2024**. Registration alongside payment of the registration fee must be received before attendance. Any dietary requirements are to be noted on the [Registration Form](#). No registrations will be accepted on the day.

Accommodation:

MotorSport New Zealand has arranged for discounted room rates at the following venues. Please note that each accommodation venue will have its own terms and conditions and payment must be made direct. You can find these deals and links to them on the [AGM Web page](#).

NOMINATIONS AND ELECTIONS

Clubs are advised to refer to Rule 14 of the MotorSport New Zealand Inc [Constitution](#) available from the MotorSport New Zealand website for any initial questions around the rules for nomination.

When making election nominations, we recommend that Member Clubs:

- (a) Firstly, seek confirmation verbally from the person your Member Club seeks to nominate, that they will accept a nomination for the election; then,
- (b) Forward that person (or get them to contact MotorSport New Zealand) the link to the [Acceptance of Election Candidate Nomination](#) form for them to complete advising them to submit this prior to the closing date stated in the table above. Please ensure that they are aware that they will be required to have two Member Clubs nominating them for the election. This may be something your Member Club may need to assist them with by way of introduction to another Member Club; then,
- (c) Submit your Member Club's completed [Nomination of Election Candidate](#) as per Rule 14.2 of the Constitution.

Please note that no nominations can be accepted by MotorSport New Zealand until:

- A corresponding [Acceptance of Election Candidate Nomination](#) is received from the Candidate; And
- The nomination is supported by two Member Clubs.

Both Member Club Nomination of Election Candidate and the Nominee's Acceptance of Nomination must be received by the MotorSport New Zealand Office by 4.00pm 1st April 2024 or will not be accepted for the 2024 Election.

At the 77th Annual General Meeting, the following positions are open for election:

Board Positions:		
President	One Position available	Wayne Christie has completed his third consecutive term of office and is <u>not</u> eligible for re-election.
Board Member	One position available	Scott O'Donnell has completed his second consecutive term of office and is eligible for re-election.
Mark Mallard and Daniel Gaunt stay on as Elected Members. Ron Mackersy and James Dicey stay on		
Advisory Commissions Positions		
ClubSport	One position available	Alana McIsaac has completed her first term of office and is eligible for re-election.
Helen Cameron, Glenn Howden and Paul Walbran stay on as Elected Members.		
Historic	One position available	Tim Hill has completed his first term of office and is eligible for re-election.
Bruce Dyer, Leon Hallett and Wayne Perkins stay on as Elected Members.		
Race	One position available	Blair Thorpe has completed his first term of office and is eligible for re-election.
Jeff Braid, Richard Kelly and Adam Simmons stay on as Elected Members. Additional Member, Howard Atwill - Circuit Operators Representative, stays on.		
Rally	One position available	Craig Jessop has completed his first term of office and is eligible for re-election.
Brian Budd, Tony McConachy, and Chris Ramsay stay on as Elected Members. Additional Member, Steve Foster - NZRC Representative, stays on.		

Please note: The [Constitution](#) allows these persons to accept nominations for a further term in any vacant position unless they have served three consecutive terms. Elections will be conducted by the process detailed in Rule 14 of the [Constitution](#).

REMITTS

Only remits concerning the [Constitution](#) and/or [National Sporting Code](#) excluding the Appendices, will be considered at the Annual General Meeting.

All such remits must state the [Constitution](#) Rule Number or [National Sporting Code](#) Article number. If none are appropriate, please state "General" and an explanation of the remit along with the reason behind it. Please remember – the more detail the better it will be understood by the other Member Clubs.

Constitutional Remits

In accordance with Rule 12.3 of the [Constitution](#), remits concerning alterations to the [Constitution](#).

Constitutional Remits must be received by the MotorSport New Zealand Office by 4.00pm 15 February 2024 or will not be accepted for the 2024 Agenda.

All other Remits

Remits concerning the [National Sporting Code](#) excluding the Appendices, must be received by the MotorSport New Zealand Office no later than **4.00pm 1st April 2024**.

Other Remits must be received by the MotorSport New Zealand Office by 4.00pm 1st April 2024 or will not be accepted for the 2024 Agenda.

DISCUSSION ITEMS

All discussion items submitted must clearly explain the reason for it being raised as a discussion item. This includes listing your Member Club's reasoning / explanation to enable other Member Clubs to adequately understand your reasoning. This will assist greatly in the progression and possible acceptance or otherwise of your discussion item.

Any discussion items received after the specified time and date may not be included in the agenda.

Discussion items must be received by the MotorSport New Zealand Office by 4.00pm 1st April 2024 or will not be accepted for the 2024 Agenda.

APPENDICES CHANGES

Any items or proposed changes concerning the Appendices to the [National Sporting Code](#) (such as Schedule R - Rallies) do not get considered at the Annual General Meeting.

These items or proposed changes can be raised at any time throughout the year with the MotorSport New Zealand Office directly who then will ensure it is considered by the appropriate Advisory Commissions.

All Remits and Discussion Items are to be submitted online using the online form [Remits and Discussion Items](#).

ONLY ONE REMIT AND/OR DISCUSSION ITEM PER SUBMISSION PLEASE

2024 MOTORSPORT NEW ZEALAND AWARDS FUNCTION

The 77th Annual MotorSport New Zealand Awards Function will be held on Saturday 25 May 2024 at:

Te Pae Christchurch Convention Centre, 188 Oxford Terrace, Christchurch Central City

The evening will commence with pre-dinner beverages and the formal proceedings will begin at 7.00pm. The meal will consist of a three-course set menu, with dietary options available upon request. The start time is yet to be confirmed.

Tickets are \$240.00 per person. Numbers are limited therefore all tickets must be purchased by 1 May 2024. Tables of ten will have guaranteed group seating, but groups of less than 10 people will be seated at mixed tables.

Final numbers and the seating plan are provided to the venue and caterers on 1 May 2024. Names and seat placings cannot be changed after this date.

The Annual Awards Function is the most prestigious event of the motorsport year and as such the dress code for the event is black tie.

MOTORSPORT NEW ZEALAND AWARD NOMINATIONS

Officials and Member Clubs are asked to bring to the attention of the judging panel, nominations for the following awards. Awards criteria is detailed on the following pages.

HONOUR AWARDS

Volunteer of the Year
Club of the Year
Ron Frost Award
Distinguished Service Award
Award of Merit
Citation Award
Certificate of Outstanding Achievement
Membership of Honour
Special Award
MotorSport Wall of Fame

PREMIER TROPHIES

Jim Clark Memorial Trophy
Rally Founders Trophy
Steel Memorial Trophy
Lupp Trophy

The criteria for each award is outlined on the following pages.

These Awards are not awarded annually by right. It could well be that no outstanding achiever is evident from the nominations received; however, cases like this are in the minority.

Nominations are to be submitted online using the online form: [Award Nominations](#).

Notes:

- A current member of the Board will only be considered for an award in exceptional circumstances.
- Current employees of MotorSport New Zealand are ineligible for an award.
- The Honour awards are printed and framed citations, not trophies.

**Award nominations are to be received no later than 5.00pm 15 Feb 2024 (Honour Awards)
and 5.00pm 25 March 2024 (Premier Trophies)**

Please note nominations received after these dates will not be accepted.

ALL NOMINATIONS ARE CONFIDENTIAL

Honour Awards

VOLUNTEER OF THE YEAR AWARD

To be awarded in recognition of a volunteer who has given outstanding service to the Sport in New Zealand.

CLUB OF THE YEAR AWARD

To be awarded to a Club that has made a positive impact on motorsport in their region. They must demonstrate that they have:

- A planned approach that has been executed to retain and grow membership by providing development opportunities for all ages and genders.
- Evidence of an outstanding contribution to the growth, success, enjoyment or profile of the sport in their region.
- Clear demonstration of effective utilisation of MotorSport New Zealand's values and programmes.
- Is a Club that gets involved for the greater good of the sport, not only necessarily to benefit themselves.
- Promotes inclusion, diversity and community spirit.
- Have a clear and evident understanding of health and safety practices in motorsport.
- Show they have looked at innovative ways to support their club through sport delivery, memberships, sponsorships, community and the like.
- Is driven to improve motorsport in New Zealand.
- The Club must be affiliated with MotorSport New Zealand.

RON FROST AWARD

To recognise the actions of an individual who either through vision or commitment or a special set of circumstances, have brought credit to the sport and themselves. This honour was established to reward those persons who have been instrumental in the creation of enduring Motorsport events, teams or facilities at a very high level. Such events are likely to be;

- International in scope
- Enduring over a period of several years
- Have significant public and media profile
- In some cases these will be 'new' events that haven't existed previously and have relied on the entrepreneurial flair of their creator.

DISTINGUISHED SERVICE AWARD

To recognise service and personal contribution of time and effort to motorsport. Recipients will have served for several years at a regional or national level as well as having had significant longstanding service to their club or circuit. Examples include;

- Multiple terms as an Advisory Commission member.
- Multiple years as a Series Coordinator or Clerk of the Course at National or International level.
- Significant contribution as a volunteer at a National/ International level
- Other long-standing commitment to the sport at a high level – beyond the confines of their own club.

AWARD OF MERIT

In 1965 the Motorsport Association of New Zealand inaugurated the Award of Merit to be awarded to persons who have given meritorious service to the sport in New Zealand.

CITATION AWARD

This award was inaugurated in 1979 to honour those persons, who not being a member of the Motorsport movement had, in the opinion of the MotorSport New Zealand Board, given exemplary service to the sport outside their employment and association with it.

CERTIFICATE OF OUTSTANDING ACHIEVEMENT

Awarded by the Board of MotorSport New Zealand in recognition of "outstanding achievement" as and when circumstances demand. Nominations for the award are usually generated by Member Clubs and referred on to the Board for final consideration.

MEMBERSHIP OF HONOUR

An award to recognise longstanding and exemplary contribution to the sport from the corporate sector of the community.

SPECIAL AWARD

MotorSport New Zealand with this Special Award recognises a pivotal role in the contribution to the Sport.

MOTORSPORT WALL OF FAME

The Motorsport Wall of Fame was established in 1994 and located at the MotorSport New Zealand Office as a permanent reminder of the achievements of past and present members who, through their endeavours, have been instrumental in bringing motorsport achievements to the world at large.

PREMIER AWARDS

JIM CLARK TROPHY

The Jim Clark trophy is in memory of the sportsmanship, personality and achievements that Jim Clark showed with all his fellow competitors.

- be a New Zealand racing driver,
- have competed in a race event at National level or higher in New Zealand during the recent race season,
- have performed in the "Jim Clark" style.

RALLY FOUNDERS TROPHY

This trophy is awarded to the New Zealand Rally Driver who is regarded to be the most worthy of recognition during the recent rally season on the basis of:

- performance nationally and/or internationally,
- attitude to the sport and others,
- sportsmanship,
- displays the qualities of a good sporting ambassador.

STEEL MEMORIAL TROPHY

This trophy, inaugurated in 1983, is presented annually to the junior (under 21 years) driver who:

- competes at national and/or international level racing,
- who displays dedication, skill and a level of professionalism in their ambition to progress to the upper echelons of the sport,
- Nominees shall also display a sportsmanlike attitude to all competitors and officials.

LUPP TROPHY

The Lupp Trophy as a permanent reminder of the enormous contribution made to New Zealand motorsport by both Percy and Sybil Lupp.

- exceptional levels of sportsmanship
- attention to vehicle presentation in a vehicle which is at least 25 years old
- who embodies the very spirit and values associated with Historic competition
- competed during the recent season

Please also provide the vehicle used, year of vehicle, events the competitor and vehicle participated in during the recent season and the reason for nomination. A photo of the vehicle also needs to be provided (a JPEG file is recommended).