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STEWARDS REPORT

MEETING: _____ DATE: _____

ORGANISER: _____ PERMIT NUMBER: _____

VENUE: _____

STATUS: _____ NUMBER OF COMPETITORS: _____

PARTICIPATION LEVY DECLARATION SIGNED YES / NO

WEATHER CONDITIONS: _____

ABBREVIATIONS ✓ Satisfactory **X** See Comments **O** Not Applicable

1. Regulations	11. Spectator Control	21. Major Incidents
2. Bulletins	12. Competitor Control	22. Accidents
3. Entry Forms	13. Flag Marshalling	23. Penalties
4. Documentation	14. Rally-Control Marshals	24. Endorsements
5. Scrutineering	15. Rally-Block Marshals	25. Fines
6. Briefings	16. Medical Personnel	26. Protests/Appeals
7. Clearance Certificate	17. Medical Equipment	27. Stewards Facilities
8. Communications	18. Rescue Service	28. Results
9. Timekeeping	19. Safety Requirements	29. Clerk of Course Report
10. Pit Control	20. Ability of Officials	30. Other

✸ For Races, Stewards are requested to comment on Schedule 'H' Response Target Times in the following Box.

Were there any Health and Safety issues or any issues that could have become a Health and Safety issue that you were aware of? YES NO (Please circle one)

If Yes please provide a separate report.

Schedule H Response Target Times (Tick as Appropriate)

☐ Good ☐ Adequate ☐ Requires Attention ☐ Damage sustained to Safety Barriers (please comment)

NO	COMMENTS

RESTRICTED CIRCULATION

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NO	COMMENTS

ATTACHMENTS:

Results	YES / NO	List of Officials	YES / NO
Protests	YES / NO	Appeal Notice and Fee	YES / NO
Fines	YES / NO	Bond Money	YES / NO
Additional Information Follows	YES / NO		

STEWARDS OF THE MEETING:

Signed:	_____	_____	_____
	CHAIRPERSON	MEMBER	MEMBER
Print Name:	_____	_____	_____
	CHAIRPERSON	MEMBER	MEMBER

NOTE: This report is to be completed at the meeting and fast posted IMMEDIATELY to MotorSport New Zealand Inc, P O Box 3793, Wellington.
If additional information is being gathered, send separately.
CHECK THE REPORT. Mark ALL boxes. Boxes Marked **X** must have comments.