

## Selling or removing an existing vehicle:

### Transferring or Assigning Ownership of an Existing Vehicle

This guide is applicable to users wishing to assign a vehicle to their name within the MotorSport Online system. Wherever possible we have already allocated those vehicles with a MotorSport NZ logbook that could be identified with the information held by the MotorSport NZ Technical Department.

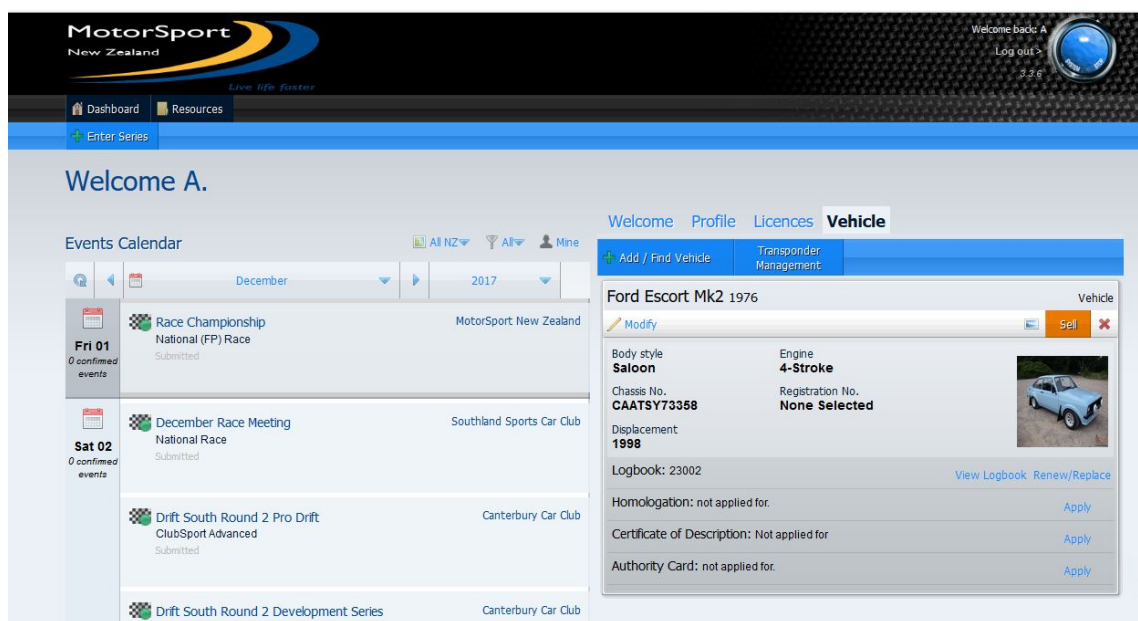
Any inquiries concerning existing vehicles with a MotorSport NZ logbook should be directed to the MotorSport NZ Technical Department.

#### 1. Log In

Log into your MotorSport Online record

#### 2. Select vehicle tab

Any vehicles already associated with you will be displayed.



The screenshot displays the MotorSport New Zealand user interface. At the top, there is a navigation bar with 'Dashboard' and 'Resources' tabs, and a 'Welcome back: A' message with a 'Log out' button. Below this is a blue header with 'Welcome A.' and a navigation menu with 'Welcome', 'Profile', 'Licences', and 'Vehicle' tabs. The 'Vehicle' tab is active, showing a 'Ford Escort Mk2 1976' vehicle profile. The profile includes fields for 'Body style' (Saloon), 'Engine' (4-Stroke), 'Chassis No.' (CAATSY73358), 'Registration No.' (None Selected), and 'Displacement' (1998). There are also links for 'View Logbook' and 'Renew/Replace'. The left sidebar shows an 'Events Calendar' for December 2017, listing events like 'Race Championship National (FP) Race' and 'December Race Meeting National Race'.

#### 3. Select the action to perform:

- a. **Remove button:** If the vehicle has been permanently removed from competition in New Zealand (eg. wrecked / written off, retired, or exported overseas) then select the red cross button.

Select the **reason for removal** from the drop down menu provided, and then add a **comment** as appropriate.

Click on OK to save and return to the vehicle screen.

**Remove Vehicle**

Please give details on the reason for removing your vehicle  
Please select the reason for removal: Wrecked

Please Comment  
Vehicle written off

OK Cancel

- b. **Sell button:** If the vehicle is to be assigned to a different owner then select the Sell button.

**Sell a Vehicle**  
Transferring ownership of a vehicle

Vehicle Chassis No. CAATSY73358  
Registration No.  
Logbook No. 23002  
Homologation No.

**Select Vehicle Buyer**

Enter the purchasers details, if known

**Transponders**

You also own transponders. Do you wish to include any of these in the sale? Yes  No

**Declaration**

I hereby declare that the above information is correct. I Agree

Submit

**Enter the 'purchasers' name** if known by typing in the surname of the purchaser in the search field and then select from one of the options listed.

**Transponder:** select yes or no if a transponder will be included with the transfer of ownership.

**Note:** If 'Yes' selected place a tick in the box against the transponder to be transferred.

Place a tick in the "I agree" box and click on the blue "Submit" box.

**4. Submit**

Once that the "submit" button has been clicked you will be returned to your Vehicle screen.