

[1]
**STANDARD SUPPLEMENTARY REGULATIONS
PART ONE**

Note: Organisers are requested to utilise these regulations and add their information applicable to the event. To assist in the preparation a number of notations are included at the end of this template.

1. JURISDICTION

This event is a[2]..... Race Meeting, promoted by the[3].....
at.....[4].....

The Meeting will be held under these Supplementary Regulations, the MotorSport NZ National Sporting Code and its Appendices and Schedules particularly Appendix Four, Schedule Z being the Standing Regulations for all Race Meetings and Appendix Two, Schedule A – Driver and Vehicle Safety Requirements.

The MotorSport NZ Permit Number is:

2. MAJOR OFFICIALS

2.1 Organising Committee:

2.2 Secretary of the Meeting:

2.3 Officials of the Meeting:

A list of the Officials of the Meeting will be published in Part 2 Supplementary Regulations.

3. VEHICLE REQUIREMENTS:

The Meeting Organisers have scheduled races for the following vehicle classes or types. [5]

4. ENTRIES:

4.1 Entries should be made through the MotorSport Online system (<https://online.motorsport.org.nz>). Any entry will not be deemed valid until payment is received.

Alternatively, entries may be submitted manually in 'hard copy' form. All such entries must be made on the correct form, must be complete in all detail, and accompanied by the appropriate fees.

(1) Faxed entries will be accepted however the Secretary of the Meeting must receive the original of the entry form no later than 3 days after the despatch of the faxed entry.

(2) Entries should be forwarded to;
Secretary of the Meeting
P.O. Box,
.....

Organisers reserve the right to refuse any entry in accordance with the prescribed provisions of the National Sporting Code.

4.2 Opening and Closing Dates:

Entries open with the publication of these regulations and close (at normal fees) on[6].....

Entries received after the normal fee-closing date [7] are subject to late fee.

4.3 Entry Fees:

Entry fee content	Normal Closing Fee	Late closing fee
Basic fee (including timing transponder [8])		
MotorSport NZ Participation Levy		
Sub Total		
GST (No. [9])		

4.4 Entry Fee refunds policy:

- (1) The Organisers advise that entry fees will only be refunded in full or in part under the following conditions;
 - (a) Non-acceptance of entry ----- **Full refund**
 - (b) Cancellation of the Meeting prior to the commencement of documentation ---- **Full refund.**
 - (c) Withdrawal in writing prior to the close of normal entries ---- **Full Refund.**
 - (d) Withdrawals after normal entry closing but before the start time listed for documentation ---- **75% entry refund.**

NOTE: All tickets issued to the competitor for the meeting must be returned as a prerequisite to any refund consideration.

- (2) The Organisers confirm that entry fees will not be refunded for;
 - (a) Withdrawals or failure of a competitor to advise of non-appearance at the meeting after the commencement of documentation, or
 - (b) Abandonment or cancellation of the meeting after the commencement of documentation.

5. COMPETITOR REQUIREMENTS & UNDERSTANDING:

5.1 Licence Requirements:

The driver must hold as a minimum a C Grade[10] Competition Licence.
If the Entrant is other than a driver, an Entrants licence in the name of the Entrant is required.

5.2 New Drivers:

Any driver(s) who have not previously competed at the circuit must indicate the fact on the entry form and attend the New Competitors Briefing session. The time and place for this briefing will be detailed in Part Two of these regulations.

5.3 Competitor Understanding:

In submitting the entry competitors (Entrant and Drivers) are deemed to fully understand the MotorSport NZ National Sporting Code and its relevant Appendices and Schedules. In particular:

- The National Sporting Code Articles pertaining to protests and competitors obligations, and
- Schedule Z Articles detailing Flag signals and Code of Conduct.

6. DOCUMENTATION & SCRUTINEERING AUDIT INSPECTION

6.1 Documentation:

Will take place at.....[11]..... commencing at..... and concluding at.....

6.2 Scrutineering Audit Inspection:

Will take place at.....[11]..... commencing at..... and concluding at..... Competitors will be advised at documentation if their vehicle has been selected for audit.

7. POSTPONEMENT CANCELLATION ABANDONMENT & ORGANISERS' RIGHTS:

Pursuant to national Sporting Code Article 13, the organisers advise that if less than ... entries are received by the entry closing date the meeting may be postponed or cancelled.

Should there be less than 12 entries received for any of the classes proposed in Article 3 of these Supplementary Regulations by the entry closing date, the organisers reserve the right to cancel that class or amalgamate it with another class at their sole discretion.

8. [12]

GENERAL INFORMATION

A. Circuit Hire – Testing:

The circuit is available for private hire by contacting..... for a schedule of dates, hire conditions and applicable fees.

In support of this meeting a test day has been organised for..... at a cost of per competitor / vehicle combination. All competitors who wish to avail themselves of this opportunity must report to the to sign the terms and conditions indemnity form and pay the appropriate fee **before** testing.

B. Circuit Signals: [13]

The Circuit's Approved Signal Light System shall be used for this meeting.

C. Fuel Handling and Storage:

Competitors are reminded to ensure that they are familiar with and abide by the MotorSport NZ Code of Practice – Fuel Handling. This can be found on the MotorSport NZ website – www.motorsport.org.nz

D. Additional Tickets for Sale:

Competitors will be able to purchase additional tickets for their guests up to the conclusion of documentation at a special rate.

PROGRAMME OF EVENTS (Provisional)

The following is the intended programme of events. In accordance with Appendix Four Schedule Z the organisers reserve the right to amalgamate or delete any event or cancel any race should less than ten entries be received by the closing date.

The eligibility articles mentioned hereunder are subject to the approval of MotorSport New Zealand.

Notations to assist in compiling these regulations:

[1] *Add your event name and logo's here*

[2] *Use the Event Status as detailed in Appendix Four Schedule Z Article 2.1 (3) (a) to (h).*

[3] *Name of the organising club.*

[4] *Name and location of the circuit.*

[5] *Detail the classes or vehicle types you intend organising races for and list the number of races and practise sessions proposed for each.*

[6] *Specify the date and time e.g. Thursday 29th February 2005 at 5.00 pm.*

[7] *Should organisers wish to specify a late entry closing date it should be entered. (Note the National Sporting Code allows for entries to be received up to the conclusion of event documentation if no late closing date is specified.)*

[8] *Delete timing transponder if not applicable.*

[9] *Insert your GST registration number.*

[10] *Insert either C1 or C2 Grade Licence as applicable.*

[11] *Insert the name and location of the documentation and scrutineering venues and times of commencement and conclusion. Organisers can amend this article to state that the times for documentation and or scrutineering will be detailed in Supplementary Regulations Part Two.*

[12] *Organiser should add on any particular additional articles required to clarify procedures at the circuit. For example; assembly area and dummy grid procedures.*

[13] *Delete this clause if the light system is not to be used.*