

Appendix One - Schedule E

Permits

Contents

PART I – Organising Permits

Article 1 Objects

Article 2 Types

PART II – Permit Application Deadlines

Note: Text changes from the previous issue of this Schedule are **highlighted** such. Text changes for grammatical and/or formatting reasons are not highlighted.

PART I – Organising Permits

1 Objects:

1.1 General: The National Sporting Code in particular Part II of that Code governs the issue of all MotorSport NZ Organising Permits.

This Schedule specifies types of permits to be issued and to whom and by such deadlines application is to be made. The fees payable are specified in Appendix One Schedule B.

Organising Permits will only be issued to member clubs (all permit types), and Associate Members (restricted to cross country and or ClubSport Basic types).

1.2 Permit issue: Permits for events are issued by Permit Issuing Stewards and MotorSport NZ. When considering permit applications, Permit Issuing Stewards shall forward on to the MotorSport NZ Administration office any such application that they consider has or requires organisational and /or safety considerations outside the framework for events as set out in this Manual.

MotorSport NZ Administration office shall treat these applications as a Special event application and take actions and impose such conditions as deemed appropriate.

2 Types:

(1) Permits are issued with varying status levels as follows:

- (a) ClubSport Cross Country
- (b) ClubSport Basic
- (c) ClubSport Advanced
- (d) National (refer note)
- (e) Events with Foreign Participation**
- (f) International (refer note)
- (g) Other (includes Special Events)

Schedule E

Note: Refer to Appendix One Schedule IC for details of events (including inscription deadlines) that are required to be inscribed onto the MotorSport NZ calendar. For International Events, FIA require at least 12 months advance notice. (Contact MotorSport NZ Office for details).

(2) Permit details are as follows:

(a) **ClubSport – Cross Country:**

- (i) These are basic events of a non-competitive nature designed specifically for Cross Country vehicles.
- (ii) There is no competition licence required.
- (iii) Application for permits shall be made on the appropriate application form by the Event Organiser on behalf of a member club and forwarded to the Permit Issuing Steward along with a copy of the proposed Event Supplementary Regulations where required. (For further details on organiser requirements refer to ClubSport Organisers' Handbook and Appendix Five Schedule C and Schedule T.)
- (iv) Permits are issued for these Events by MotorSport NZ Permit Issuing Stewards at no cost.
- (v) Permit applications must be submitted in accordance with the time requirements specified at the end of this Schedule.
- (vi) Organisers are required to pay a Participation Levy per entry. (Refer Appendix One Schedule B for cost details).

(b) **ClubSport Basic:** Basic Events are fully detailed in Appendix Five Schedule C and Schedule DR.

- (i) These are Events at which new competitors to motorsport can be encouraged to participate.
- (ii) There is no competition licence required.
- (iii) Application for permits shall be made on the appropriate application form by the Event Organiser on behalf of a member club and forwarded to the Permit Issuing Steward along with a copy of the proposed Event Supplementary Regulations where required. (For further details on organiser requirements refer to ClubSport Organisers' Handbook and Appendix Five Schedule C, Schedule DR and Schedule T.)
- (iv) Permits are issued for these Events by MotorSport NZ Permit Issuing Stewards at no cost.
- (v) Permit applications must be submitted in accordance with the time requirements specified at the end of this Schedule.
- (vi) Organisers are required to pay a Participation Levy per entry. (Refer Appendix One Schedule B for cost details.)
- (vii) In receiving a permit, member clubs are bound to complete the Participation Levy Declaration Form and return this to the MotorSport NZ Administration Office within 21 days of the Event. Failure of a member club to comply with this requirement will mean an automatic suspension of any further permits until the declaration has been finalised.

(c) **ClubSport Advanced:** Advanced Events are detailed in Appendix Five Schedule C and Schedule DR.

Note: ClubSport Events do not include Races or Rallies except for Grass Track races and Rallycross.

- (i) These are both basic and specialist Events which in the majority of cases involve a vehicle modified for competition and require the competitor to have already developed their driving skills and have an understanding of the safety and fair play regulations.
- (ii) A Competition Licence of at least Temporary M Grade status is required for all competitors contesting these Events. (Refer Appendix One Schedule L).

Schedule E

- (iii) Application for permits shall be made on the appropriate application form by the Event Organiser on behalf of a member club and forwarded to the Permit Issuing Steward along with a copy of the proposed Event Supplementary Regulations and Safety Plan where required. (For further details on organiser requirements refer to ClubSport Organisers' Handbook and Appendix Five Schedule C, **Schedule DR** and Schedule T, or for Rallysprints, Appendix Three Schedule RS).
 - (iv) Permits are issued for these Events by MotorSport NZ Permit Issuing Stewards. (Refer Appendix One Schedule B for cost details).
 - (v) Permit applications must be submitted in accordance with the time requirements specified at the end of this Schedule.
 - (vi) Organisers are required to pay a Participation Levy per entry. (Refer Appendix One Schedule B for cost details).
 - (vii) In receiving a permit member clubs are bound to complete the Participation Levy Declaration Form and return same to the MotorSport NZ Administration Office within 21 days of the Event. Failure of a member club to comply with this requirement will mean an automatic suspension of any further permits until the declaration has been finalised.
- (d) **National:** These permits cover all Rally Events and all Race Events including those forming part of a MotorSport NZ Championship, Sanctioned Series or Clubmans Event.
- (i) MotorSport Manual Appendix Three Schedule R details all Rallies and Appendix Four Schedule Z details all Races.
 - (ii) A Competition Licence of at least **C Grade (for Race Events) or R Grade (for Rally Events)** is required for all competitors contesting these Events (refer Appendix One Schedule L).
 - (iii) Applications for permits shall be made on the appropriate application form by the Event Organiser on behalf of a member club as provided in Part II of this Schedule along with a copy of the proposed Event Supplementary Regulations and (for Rallies) the draft Safety Plan. The **Permit Issuing Authority** will allocate Stewards upon acceptance of the application.
 - (iv) Permit applications must be submitted in accordance with the time requirements specified at the end of this Schedule. (Refer Appendix One Schedule B for cost details).
 - (v) Organisers are required to pay a Participation Levy per entry. (Refer Appendix One Schedule B for cost details).
 - (vi) In receiving a permit member clubs are bound to complete the Participation Levy Declaration Form and return same to the MotorSport NZ Administration Office within 21 days of the Event. Failure of a member club to comply with this requirement will mean an automatic suspension of any further permits until the declaration has been finalised.
- (e) **Events with Foreign Participation:** These are for all Events irrespective of discipline, ie. ClubSport, Race or Rally, for which a member club wishes to accept entries from competitors holding licences issued by another ASN (**excluding Australia**).
- (i) Such competitors are not eligible for Championship / Competition points.
 - (ii) MotorSport Manual Appendix Three Schedule R details all Rallies and Appendix Four Schedule Z details all Races.
 - (iii) A Competition Licence equivalent in status to a MotorSport NZ **C Grade (for Race events) or R Grade (for Rally events)** is required for all competitors contesting these Events (refer Appendix One Schedule L).
 - (iv) Applications for permits shall be made on the appropriate application form by the Event Organiser on behalf of a member club and forwarded to the **Permit Issuing Authority** along with a copy of the proposed Event Supplementary Regulations and (for Rallies) the draft Safety Plan.
 - (v) Permit applications must be submitted in accordance with the time requirements specified at the end of this Schedule. (Refer Appendix One Schedule B for cost details).
 - (vi) Organisers are required to pay a Participation Levy per entry. (refer Appendix One Schedule B for cost details).

Schedule E

- (vii) In receiving a permit member clubs are bound to complete the Participation Levy Declaration Form and return same to the MotorSport NZ Administration Office within 21 days of the Event. Failure of a member club to comply with this requirement will mean an automatic suspension of any further permits until the declaration has been finalised.

Note: *Australian competitors competing with a valid Tasman Visa are exempt from the requirements of Foreign Participation.*

- (f) **International:** These are for all Events irrespective of discipline, ie. ClubSport, Race or Rally, for which a member club wishes to accept entries from competitors holding licences issued by another ASN.
 - (i) These Events will be organised under the provisions of the FIA International Sporting Code and Event Supplementary regulations but may include provisions of the MotorSport NZ National Sporting Code and its Appendices and Schedules.
 - (ii) A Competition Licence of at least International **Grade** status is required for all competitors contesting these Events (refer Appendix One Schedule L).
 - (iii) Applications for permits shall be made on the appropriate application form by the Event Organiser on behalf of a member club and forwarded to the MotorSport NZ Administration Office along with a copy of the proposed Event Supplementary Regulations and (for Rallies) the draft Safety Plan. MotorSport NZ in conjunction with the FIA where appropriate will allocate Stewards upon acceptance of the application.
 - (iv) Permits are issued for these Events by FIA and/or MotorSport NZ Administration Office. (Refer Appendix One Schedule B for cost details).
 - (v) Permit applications must be submitted in accordance with the time requirements specified at the end of this Schedule.
 - (vi) Organisers are required to pay a Participation Levy per entry. (Refer Appendix One Schedule B for cost details).
 - (vii) In receiving a permit member clubs are bound to complete the Participation Levy Declaration Form and return same to the MotorSport NZ Administration Office within 21 days of the Event. Failure of a member club to comply with this requirement will mean an automatic suspension of any further permits until the declaration has been finalised.
- (g) **Other:** From time to time MotorSport NZ may at its absolute discretion issue Special Event Permits for Events in any one of the disciplines, ie. ClubSport, Race, Rally or any Special Event, which have extraordinary features not contemplated by the National Sporting Code upon specific application being made by either a Member club or Associate Member setting out the event's features and any other special circumstances.

For Records Attempt permits refer Appendix Seven, published in a separate booklet available from MotorSport NZ.

Schedule E

PART II – Permit Application Deadlines

Permit Status	Event	Permit Issuing Authority	Time
Other	(Refer Article 2(g) in Appendix One Schedule E)	Motorsport Office	60 days prior
International	Race	Motorsport Office	90 days prior
	Rally	Motorsport Office	180 days prior
National	Race – MotorSport NZ Premier Championship	Motorsport Office	60 days prior
	Rally – MotorSport NZ Championship	Motorsport Office	90 days prior
National	Race - all except MotorSport NZ Premier Championship	Permit Issuing Steward	50 days prior
	Rally - all except MotorSport NZ Championship	Permit Issuing Steward	60 days prior
	Record Attempt	Motorsport Office	50 days prior
	Street Race	Motorsport Office	60 days prior
ClubSport	ClubSport Championship	Motorsport Office	60 days prior
	Hillclimb Championship	Motorsport Office	60 days prior
	Gold Star Trial	Motorsport Office	60 days prior
	Rallysprint	Permit Issuing Steward	40 days prior
	ClubSport Events with Foreign Participation	Permit Issuing Steward	20 days prior
	All other ClubSport Category Advanced and Basic Events	Permit Issuing Steward	20 days prior

Late Application for a Permit

At the sole discretion of the Permit Issuing Steward or MotorSport New Zealand, permits may be issued within the following timeframes subject to acceptable reasons for the late application and a late application fee equivalent to the amount of the permit fee.

ClubSport events (excluding championships) 7 days prior

Race and Rallysprint events 20 days prior

In respect of ClubSport basic status events, the late application fee will be the equivalent of that for a ClubSport advanced Permit.